



Brockport Central School District
40 Allen Street, Brockport, New York 14420-2296

Mission Statement

We engage and empower each student to achieve excellence as a learner and citizen.

Board Members

Terry Ann Carbone (2024)
Jeffrey Harradine (2027)
David Howlett (2025)
Robert Lewis (2028)
Kathy Robertson (2024)
David Stroup (2024)
Michael Turbeville (2028)

October 3, 2023

6 p.m.

District Board Room



Brockport Central School District

40 Allen Street, Brockport, New York 14420-2296

We, the Board of Education, promise to:

- Put students first
- Set clear goals and focus on task at hand
- Be respectful
- Recognize and value differences
- Engage in honest communication
- Honor and maintain confidentiality
- Speak with one voice
- Work hard and have fun

October 3, 2023

Regular Board Meeting 6 p.m.

District Board Room

Call to Order

Pledge to the Flag

Fire Exits

Motion to Approve the Order of the Agenda

Approval of Minutes

- September 19, 2023 – Regular Meeting Minutes

Board Presentations:

- None

Communications – Public Comments:

Members of the audience wishing to speak must sign in no later than 5:55 p.m. A period of time, not to exceed 30 minutes, is set aside at regular meetings of the board for the purpose of hearing comments from interested individuals. Board of Education members will not engage in conversation or answer questions during this portion of the meeting.

- Each speaker is allowed up to five (5) minutes to present his/her remarks.
- Speakers must not give or defer their time slot to another person.
- All remarks must be addressed to the President of the Board, or the presiding officer. Please ensure remarks are respectful and dignified. Public comments must not single any individuals out by using names or identifiable information.

Board Reports:

Committee	Last Meeting	Next Meeting	Committee Member(s)
BOCES Board	September 27, 2023 6 p.m.	October 18, 2023 6 p.m.	Mr. Gerald Maar (BCSD Liaison)
MCSBA Information Exchange	September 13, 2023 Noon	October 11, 2023 Noon	Member Robertson/ Member Carbone
MCSBA Board Leadership Meeting	September 6, 2023 5:45 p.m.	November 8, 2023 5:45 p.m.	President Harradine



Brockport Central School District

40 Allen Street, Brockport, New York 14420-2296

MCSBA Labor Relations Committee	September 20, 2023 Noon	October 25, 2023 Noon	Member Turbeville Superintendent Bruno
MCSBA Legislative Committee	September 6, 2023 Noon	October 4, 2023 Noon	Member Carbone
MCSBA Executive Committee	April 26, 2023 5:45 p.m.	October 11, 2023 5:45 p.m.	President Harradine Superintendent Bruno

1. New Business

2. Policy Development

First-reading:

- 2.1 1320 Election of Board Officers
- 2.2 5660 School Food Service Program (Lunch and Breakfast)
- 2.3 7130 Entitlement to Attend – Age and Residency
- 2.4 7131 Nonresident Students
- 2.5 7132 Education of Homeless Children and Youth
- 2.6 7140 Assignments of Students to Schools/Transfers Within the District
- 2.7 7150 Educational Services for Married/Pregnant Students
- 2.8 7160 Foreign Exchange Students
- 2.9 7210 Student Evaluation
- 2.10 7211 Provision of Interpreter Services to Parents Who Are Hearing Impaired
- 2.11 7220 Graduation Requirements
- 2.12 7223 Post-Graduate Students
- 2.13 7224 Credit by Examination
- 2.14 7230 Dual Credit for College Courses

Second-reading:

- 2.15 6480 Use of Social Media
- 2.16 6510 Workers' Compensation
- 2.17 6530 Defense and Indemnification of Board Members and Employees
- 2.18 6541 Family and Medical Leave Act
- 2.19 7121 Diagnostic Screening of Students
- 2.20 7122 Student Dismissal Precautions (Remove)
- 2.21 7133 Urban Suburban Interdistrict Transfer Program

3. Instructional Planning & Services

- 3.1 Verbal – Ryan Lanigan, Assistant Superintendent for Instruction
- 3.2 Verbal – Lynn Carragher, Assistant Superintendent for Inclusive Education and Instruction
- 3.3 Approval of CSE Recommendations (3.3.1-3.3.7)
 - 3.3.1 On September 19, 2023, the District Committee on Special Education reviewed students and made recommendations for placement.
 - 3.3.2 On September 11, 12, 20, 21, and 22, 2023, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.3 On September 13, 22, and 25, 2023, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
 - 3.3.4 On September 6, 18, and 27, 2023, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.5 On September 15, 2023, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.



Brockport Central School District

40 Allen Street, Brockport, New York 14420-2296

- 3.3.6 On September 19, 21 and 27, 2023, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.7 On September 12, 14, and 25, 2023, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

4. Personnel

CERTIFIED

4.1 Appointments

- 4.1.1 Bobbie Dardano, to be appointed as an Assistant Principal at the High School effective November 1, 2023. Initial certificate as a School Building Leader. Professional certificate as a School District Leader. Permanent certificates in English grades 7-12 and Pre-Kindergarten, Kindergarten, and grades 1-6. Probationary period November 1, 2023 through October 31, 2027. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Education Law and corresponding regulations. Annual salary \$87,000 (prorated \$57,888)

4.2 Resignations

- 4.2.1 Lianne Dupree, High School Special Education Teacher, resigned effective September 21, 2023.
- 4.2.2 Lauren Combo, High School Assistant Principal, resigning effective October 24, 2023.

4.3 Substitutes

- 4.3.1 Roxane Gifaldi
- 4.3.2 Dominic Govenettio, pending fingerprint clearance
- 4.3.3 Madeline Cherwonik, pending fingerprint clearance
- 4.3.4 Maura Burke, pending fingerprint clearance
- 4.3.5 Caitlin Uhelsky, pending fingerprint clearance
- 4.3.6 Peggy Jenkins

4.4 Teacher Immersion Fellowship Program Participants

- 4.4.1 Nileyshka Yelinsey Vasquez

4.5 Leaves of Absence

- 4.5.1 None

4.6 Other

- 4.6.1 Tenure to Board for approval

	Name	Start of Probation	Eligible Date for Tenure	Tenure Area	Location
4.6.1	Jerrod Roberts	12/9/2019	12/8/2023	Principal	OMS

- 4.6.2 Joseph Goehle, Symphony Orchestra, Level G – Step 2, \$1339
- 4.6.3 Joseph Goehle, Chamber Orchestra, Level G-Step 2 \$1339
- 4.6.4 Jeanine Davis, Diversity Club Advisor, Level L-Step 1 \$501
- 4.6.5 Update ~~Gillian Pompili, Top Bass, Level L – Step 3 \$535~~ Brandon McCardell, Top Bass, Level L-Step 1 \$501
- 4.6.6 Update Ronald Wojtas, OMS Bookstore, Level L-Off Step 8, ~~\$736.29~~ \$764.66
- 4.6.7 Aaron Mesiti, OMS Drama Tech & Design, Level L – Step 1 \$501
- 4.6.8 Jessica Ophardt, Brockport Animal Shelter Volunteer Club advisor, split with Kimble Level L- Step 1 \$250.50
- 4.6.9 Kristen Kimble, Brockport Animal Shelter Volunteer Club advisor, split with Ophardt Level L- Step 1 \$250.50



Brockport Central School District

40 Allen Street, Brockport, New York 14420-2296

- 4.6.10 Creation of one (1) Physical Therapist position
- 4.6.11 Update, Melanie Garber, Mathletes Advisor, ~~Level J - Step 8 \$1086~~ split position with Allen Barton, Level J - Step 8 \$543
- 4.6.12 Allen Barton, Mathletes Advisor, split position with Melanie Garber, Level J - Step 1 \$411.50

CLASSIFIED

4.7 Appointments

- 4.7.1 UPDATE -- Elizabeth Cona, to be appointed as a probationary Teacher Aide at Oliver Middle School effective ~~September 25, 2023~~ **September 26, 2023**. Rate is set at \$15.50 per hour. Probationary period begins on ~~September 25, 2023~~ **September 26, 2023** and ends on ~~September 24, 2024~~ **September 25, 2024**.
- 4.7.2 Iliia Torres, to be appointed as a probationary Teacher Aide at Oliver Middle School effective October 19, 2023. Rate is set at \$15.50 per hour. Probationary period begins on October 19, 2023 and ends on October 18, 2024.
- 4.7.3 Corrine Cummings, to be appointed as a provisional Office Account Clerk in the Business Office effective October 16, 2023. Rate is set at \$21.50 per hour.
- 4.7.4 Christopher D. Brown, to be appointed as a probationary Bus Driver in the Transportation Department effective October 4, 2023. Rate is set at \$21.50 per hour. Probationary period begins on October 4, 2023 and ends on October 3, 2024.
- 4.7.5 Peggy John, to be appointed as a probationary Bus Attendant in the Transportation Department effective October 4, 2023. Rate is set at \$15.50 per hour. Probationary period begins on October 4, 2023 and ends on October 3, 2024.
- 4.7.6 **UPDATE** -- Christine Andrews, to be appointed as a probationary Food Service Helper at the High School effective ~~August 30, 2023~~ **October 10, 2023**. Rate is set at \$15.50 per hour. Probationary period begins on ~~August 30, 2023~~ **October 10, 2023** and ends on ~~August 29, 2024~~ **October 9, 2024**.

4.8 Resignations

- 4.8.1 Melissa Wagner, Food Service Helper, Barclay School, resigning effective September 18, 2023.
- 4.8.2 Jordan Mendenhall, Cleaner, Hill School, resigning effective October 11, 2023.

4.9 Substitutes

- 4.9.1 Michael Hall, Teacher Aide, pending fingerprint clearance
- 4.9.2 Diane Kilburn, School Aide
- 4.9.3 Jennifer Craver, Bus Attendant, training for CDL
- 4.9.4 Brittany Bowman, Lifeguard
- 4.9.5 Liam Nather, Student Cleaner
- 4.9.6 Jillian Bourke, Bus Attendant, training for CDL
- 4.9.7 Takia Quackenbush, Bus Driver

4.10 Volunteers

- 4.10.1 Leslie Bates
- 4.10.2 Curtis Childs
- 4.10.3 Rebecka Coke
- 4.10.4 Heather Davis
- 4.10.5 Hannah Gostomski
- 4.10.6 Jackie Gotham
- 4.10.7 Tim Greenfield
- 4.10.8 Jayk Latorre
- 4.10.9 Kendall Phillips
- 4.10.10 Tesla Plantiko



Brockport Central School District

40 Allen Street, Brockport, New York 14420-2296

- 4.10.11 Alicia Rock
- 4.10.12 Allyson Swarts
- 4.10.13 Jessica Travis

4.11 College Participants

- 4.11.1 Joseph Wasielewski, Athletic Dept Unified Sports, Student Observer

4.12 Leaves of Absence

None

4.13 Other

- 4.13.1 Creation of one (1) Food Service Helper position, 4.00 hours per day, 10 months per year.
- 4.13.2 Creation of two (2) Food Service Helper positions, 5.75 hours per day, 10 months per year.
- 4.13.3 Creation of one (1) Communications Specialist position, 8.00 hours per day, 12 months per year.
- 4.13.4 Jill Wright to be appointed to the Sports Study Hall at Oliver Middle School (at her current regular hourly rate) for the 2023-2024 school year.

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance

6. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business
- 6.2 Approval of disposing excess equipment

7. Human Resources

- 7.1 Verbal – Jerilee Gulino, Assistant Superintendent for Human Resources

8. Report of the Superintendent of Schools

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools

9. Board Operations

None

10. Old Business

None

11. Other Items of Business

None

12. Round Table

13. Executive Session

- 13.1 It is anticipated that the Board will enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

14. Adjournment

Next Board of Education Meeting: October 17, 2023, 6 p.m., District Board Room

**BROCKPORT CENTRAL SCHOOL
BOARD OF EDUCATION
September 19, 2023**

These are the minutes of the Regular Board Meeting held on September 19, 2023. The meeting was called to order at 6:01 p.m. by President Harradine.

The following Board Members were in attendance:

Jeffrey Harradine, President
Robert Lewis, Vice President
Terry Ann Carbone, Board Member
Kathy Robertson, Board Member
Michael Turbeville, Board Member

Also present were:

Sean Bruno, Superintendent of Schools
Lynn Carragher, Assistant Superintendent for Inclusive Education and Instruction
Jerilee Gulino, Assistant Superintendent for Human Resources
Ryan Lanigan, Assistant Superintendent for Instruction
Darrin Winkley, Assistant Superintendent for Business
Deb Moyer, District Clerk
Kelly Keenan
Liz Banner
Kathleen Jaccarino
Lisa Noll
Ricky Noll
Mark Noll
Don Voorheis
Donna Ainsworth
Doug Whitehair
Jordan Whitehair
Tracey Whitehair

Excused:

David Howlett, Board Member
David Stroup, Board Member

ORDER OF THE AGENDA

Ms. Carbone moved, seconded by Mr. Lewis, the Board of Education approved the order of the agenda. The motion carried 5-0.

MINUTES

Mr. Turbeville moved, seconded by Ms. Robertson, that the Board of Education approve the September 5, 2023, Regular Board Meeting Minutes. The motion carried 5-0.

BOARD PRESENTATIONS

- Kelly Keenan, Ginther Assistant Principal; Don Voorheis, Substitute Administrator; Ricky Noll, Jalen Prior, and Jordan Whitehair received the Brockport's Best Awards.

COMMUNICATION – PUBLIC COMMENTS

- None

BOARD REPORTS

- Information Exchange: Ms. Carbone shared that area superintendents Michael Pero (Pittsford) and Casey Kosiorek (Hilton) presented about challenging instructional materials and the instructional process during the September 13 meeting.
- Legislative: Ms. Carbone shared she emailed the materials from the September 6 meeting to the Board.

1. New Business

- None

2. Policy Development

The Board reviewed the following policies for first reading.

- 2.1 6480 Use of Social Media
- 2.2 6510 Workers' Compensation
- 2.3 6530 Defense and Indemnification of Board Members and Employees
- 2.4 6541 Family and Medical Leave Act
- 2.5 7121 Diagnostic Screening of Students
- 2.6 7122 Student Dismissal Precautions (Remove)
- 2.7 7131 Nonresident Students
- 2.8 7133 Urban Suburban Interdistrict Transfer Program

3. Instructional Planning & Services**3.1 Verbal – Ryan Lanigan, Assistant Superintendent for Instruction**

- Mr. Lanigan shared the following:
 - First issue of Office of Instruction's bi-weekly newsletter
 - District-wide Strategic Plan initiative
 - K-8 STEM Initiative

3.2 Verbal – Lynn Carragher, Assistant Superintendent for Inclusive Education and Instruction

- Ms. Carragher provided the following updates:
 - In-district and out-of-district placements – making adjustments and ensuring staff have what they need.
 - She gave kudos to Dawn Gruka, Registrar.

3.3 Mr. Turbeville moved, seconded by Ms. Carbone, RESOLVED, that the Board approve Consent Items (CSE) 3.3.1-3.3.5. The motion carried 5-0.

- 3.3.1 On August 23, 28, 29, September 1, and 6, 2023, the District Committee on Special Education reviewed students and made recommendations for placement.
- 3.3.2 On August 24, 28, 29, 30, 31 and, September 1, 2023, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.3 On August 14, 15, 24, and 30, 2023, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
- 3.3.4 On September 12, 2023, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.5 On September 11, 2023, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.

4. Personnel

Mr. Turbeville moved, seconded by Mr. Lewis, RESOLVED, that the Board approve Personnel items 4.1-4.13. The motion carried 5-0.

CERTIFIED**4.1 Appointments**

- 4.1.1 None

4.2 Resignations

4.2.1 None

4.3 Substitutes

- 4.3.1 Madeline Pierce
- 4.3.2 Gavin Davis
- 4.3.3 Darlene Dukes, Contracted Building Substitute, \$160 per day
- 4.3.4 Alexis Carbonel, Contracted Building Substitute, \$160 per day
- 4.3.5 Nancy Russell, Contracted Building Substitute, \$160 per day
- 4.3.6 Shawna Benson, Contracted Building Substitute, \$160 per day
- 4.3.7 Rebecca Kinsey, Contracted Building Substitute, \$160 per day
- 4.3.8 James Wallington, Contracted Building Substitute \$160 per day
- 4.3.9 Wesley Meadows, Contracted Building Substitute, \$160 per day
- 4.3.10 Ryan Billington, Contracted Building Substitute, \$160 per day
- 4.3.11 Allison Lombard, Contracted Building Substitute, \$160 per day
- 4.3.12 Kevin Guy, Contracted Building Substitute, \$160 per day
- 4.3.13 Luke Lynam
- 4.3.14 Sarah Gutsin

4.4 Teacher Immersion Fellowship Program Participants

- 4.4.1 Kylie Bell, pending fingerprint clearance
- 4.4.2 Ayden Jensen, pending fingerprint clearance
- 4.4.3 Nicole Johnson, pending fingerprint clearance
- 4.4.4 Beth Pearsall, pending fingerprint clearance
- 4.4.5 Sheyla Jimenez
- 4.4.6 Margaret King

4.5 Leaves of Absence

4.5.1 None

4.6 Other

- 4.6.1 Aaron Mesiti, Drama Set Construction Supervisor, Level K – Step 1 \$715
- 4.6.2 Creation of one (1) Special Education Teacher at Oliver Middle School, 1 year assignment 2023-2024 school year.

CLASSIFIED**4.7 Appointments**

- 4.7.1 Kevin Bentivegna, to be appointed as a probationary Cleaner at Ginther and Barclay Schools effective September 25 2023. Rate is set at \$15.89 per hour. Probationary period begins on September 25, 2023 and ends on September 24, 2024. (Pending fingerprint clearance.)
- 4.7.2 Kayla Cathcart, to be appointed as a probationary School Aide/Cafeteria Monitor at Ginther School effective September 20, 2023. Rate is set at \$15.50 per hour. Probationary period begins on September 20, 2023 and ends on September 19, 2024. (Pending fingerprint clearance.)
- 4.7.3 Elizabeth Cona, to be appointed as a probationary Teacher Aide at Oliver Middle School effective September 25 2023. Rate is set at \$15.50 per hour. Probationary period begins on September 25, 2023 and ends on September 24, 2024.
- 4.7.4 Kimberly Pero, to be appointed as a probationary Teacher Aide at the High School effective September 20, 2023. Rate is set at \$17.22 per hour. Probationary period begins on September 20, 2023 and ends on December 19, 2023.

4.8 Resignations

- 4.8.1 Jamie Stutz, School Aide Cafeteria Monitor, High School, resigning effective September 5, 2023.
- 4.8.2 Bridget Bassford, Teacher Aide, Oliver Middle School, resigning effective September 1, 2023.
- 4.8.3 Dlorah Grashof, Building Secretary Elementary, Ginther School, resigning for the purpose of retirement effective September 30, 2023.

- 4.8.4 Kimberly Pero, School Aide/Cafeteria Monitor, High School, resigning effective September 19, 2023, pending board approval to the position of Teacher Aide.

4.9 Substitutes

- 4.9.1 Collin Longer, Teacher Aide, pending fingerprint clearance
4.9.2 Brittany Bliss, Lifeguard
4.9.3 Joanne Lum, Bus Driver
4.9.4 Mary Lewis, Food Service Helper

4.10 Volunteers

- 4.10.1 Lisa Baker
4.10.2 Elizabeth Banner
4.10.3 Mary Birchenough
4.10.4 Jacqueline Burris
4.10.5 Sira Derrera
4.10.6 Michelle Didas
4.10.7 Madeline Dudley
4.10.8 Shane Hirt
4.10.9 Peggy Jenkins
4.10.10 Dawn Johnson
4.10.11 Trista Keesler-Redding
4.10.12 Rebecca Lorek
4.10.13 Judy Pray
4.10.14 Brenda Preble
4.10.15 Kelly Williams

4.11 College Participants

- 4.11.1 Quinn Bannister, Field Experience (A. Phillips)
4.11.2 Anna Cropo, Student Observer, (M. Warth)
4.11.3 Alecia Ascenzi, Field Experience, (K. Clause)

4.12 Leaves of Absence

- 4.12.1 Shelby Price, Teacher Aide, effective September 6, 2023 through the anticipated date of October 27, 2023.
4.12.2 Pamela Leverenz, Cook Manager, effective September 11, 2023 through the anticipated date of October 9, 2023.
4.12.3 Kimberly Stauffer, Bus Driver, September 5, 2023 through the anticipated date of October 20, 2023.

4.13 Other

- 4.13.1 Shannon Caton, to be appointed as a Teacher Aide for JV Cheerleading (at her current rate).

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance

- None

- 5.2 Ms. Robertson moved, seconded by Ms. Carbone, RESOLVED, The Board of Education hereby declares that the tax exemption made available by Section 487 of the Real Property Tax Law shall not be applicable within the boundaries of the Brockport Central School District with respect to any solar, wind and/or farm waste energy systems constructed subsequent to the date of this Resolution. The motion carried 5-0.

6. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business

- Mr. Winkley provided an update on the successful District-wide lockdown and drill. The District had great support from law enforcement (Brockport PD, Monroe County Sheriff and University Police). He also provided an update on the Capital projects. Everything is progressing.

7. Human Resources

7.1 Verbal – Jerilee Gulino, Assistant Superintendent for Human Resources

- Ms. Gulino provided the following updates:
 - District-wide Brockport Olympics – buildings compete against each other through monthly challenges.
 - NYS pay rate regulations were released and schools are exempt.

8. Report of the Superintendent of Schools

8.1 Verbal – Sean C. Bruno, Superintendent of Schools

- Mr. Bruno shared the following updates:
 - Construction Project presentation to community – model after Webster CSD
 - Data Dashboard
 - Student Enrollment increase of approximately 200 students.

9. Board Operations

- None

10. Old Business

- None

11. Other Items of Business

- None

12. Round Table

- Mr. Harradine shared the Board presentation schedule is set.
- Ms. Carbone shared she is enjoying attending JV Football games.
- Ms. Robertson shared it is nice to see kids filling the fields. We have a beautiful campus with all our schools in one location.
- Mr. Turbeville shared it is great to attend soccer games and the number of students participating is fantastic. Events are running smoothly. Commented on a delay with some students receiving the free school supplies.

13. Executive Session

- 13.1 Mr. Turbeville moved, seconded by Mr. Lewis, RESOLVED the Board of Education adjourn the meeting at 7:09 p.m. to enter into Executive Session for the purpose of discussing the employment of particular people. The motion carried 5-0.

Mr. Turbeville moved, seconded by Ms. Carbone, the Board entered into executive session at 7:26 p.m. The motion carried 5-0.

Mr. Turbeville moved, seconded by Ms. Robertson, the Board adjourned executive session and entered into regular session at 7:34 p.m. The motion carried 5-0.

14. Adjournment

- 14.1 Ms. Robertson moved, seconded by Mr. Turbeville, the Board adjourned the meeting at 7:34 p.m. The motion carried 5-0.

Prepared by:

Debra Moyer, District Clerk

Date

PRESENTATIONS TO THE BOARD



COMMUNICATIONS



1.0 NEW BUSINESS



2.0 POLICY



1320 - ~~Nomination and~~ Election of Board Officers**Last Updated Date:** 05/18/2021**Adoption Date:** 07/19/1994**Revision History:** 6/20/2000, 12/19/17, 5/18/21

~~Officers~~ The President and Vice President of the Board of Education shall be ~~nominated and~~ elected to a one-year term by ~~the a~~ simple majority ~~of the Board~~ at ~~its the~~ Annual Reorganizational Meeting for a term of one year. They will take their oath as officers immediately after election at this meeting along with newly elected members.

No member may be elected to a particular office for more than ~~2~~three consecutive terms for any five-year period.

~~The elected officers of the Board are:~~

~~a. President;~~

~~b. Vice President.~~

Policy References:

Education Law Sections 1701 and 2105(6)

5660 - School Food Service Program (Lunch and Breakfast)

Last Updated Date: 11/20/2018

Adoption Date: 10/21/1986

Revision History: 7/19/1994; 6/20/00; 8/14/01; 11/5/02; 1/20/04; 9/5/06; 11/7/06; 6/15/10; 12/04/12; 11/20/18

Related Policies: [3280](#), [5662](#)

The Board of Education has entered into an agreement with the New York State Education Department to participate in the National School Lunch Program, School Breakfast Program and ~~or~~ Special Milk Program to receive commodities donated by the Department of Agriculture and to accept responsibility for providing free and reduced price meals to elementary and secondary students in the schools of the [Brockport Central School](#) District.

The Superintendent [of Schools](#) or ~~his/her~~[their](#) designee ~~shall have is the responsibility~~ [responsible](#) for ~~to~~[carry](#)[ing](#) out the rules of the School Lunch and Breakfast Programs. The determination of which students are eligible is the responsibility of the Reviewing Official and Verification Official. Appeals regarding eligibility should be submitted to the Hearing Official of the District.

[If applicable](#) ~~Free-free~~ or reduced price meals may be allowed for qualifying students attending District schools upon receipt of a written application from the student's parent or guardian or a "Direct Certification" letter from the New York State Office of Temporary and Disability Assistance (OTDA). Applications will be provided by the District to all families. The District will also utilize the Direct Data Match Process to qualify students. Procedures for the administration of the free and reduced price meal program of this District will be the same as those prescribed in current state and federal laws and regulations.

Child Nutrition Program/Charging Meals

Due to the District's participation in the Child Nutrition Program, the Board approves the establishment of a system to allow a student to charge a meal. The Board authorizes the Superintendent to develop rules which address:

- a. What can be charged;
- b. The limit on the number of charges per student;
- c. The system used for identifying and recording charged meals;
- d. The system used for collection of repayments; and
- e. Ongoing communication of the policy to parents and students.
- f. Meal Charging and Prohibition against meal shaming

The sale of sweetened foods is prohibited from the beginning of the school day until the end of the last scheduled meal period.

Sweetened foods include soft drinks, sweetened soda water, chewing gum, candy (including hard candy, jellies, gum, marshmallow candies, fondant, licorice, spun candy, candy coated popcorn), water ices (except those which contain fruit or fruit juices), and the like.

Restrictions on Sale of Milk Prohibited

The District shall not directly or indirectly restrict the sale or marketing of fluid milk products at any time or in any place on District premises or at District-sponsored events.

Food Substitutions for Children with Disabilities

Federal regulations governing the operation of Child Nutrition Programs, Part B of the Individuals with Disabilities Education Act, and Section 504 of the Rehabilitation Act of 1973 require that children with disabilities be offered the opportunity to participate in all academic and nonacademic activities including the school nutrition programs. The District will make reasonable accommodations to those children with disabilities whose disabilities restrict their diets, such as providing substitutions ~~and~~ or modifications in the regular meal patterns. Such meal substitutions for students with disabilities will be offered at no extra charge. A student with a disability must be provided substitutions in food when that need is supported by a statement signed by a physician attesting to the need for the substitutions and recommending alternate foods.

However, food service is not required to provide meal services (for example, School Breakfast Program) to students with disabilities when the meal service is not normally available to the general student body, unless a meal service is required under the student's individualized education program (IEP) or Section 504 Accommodation Plan as mandated by a physician's written instructions.

Food Substitutions for Nondisabled Children

Though not required, the District will also allow substitutions for non-disabled children who are unable to consume the regular meal because of medical or other special dietary needs if the request is supported by a statement signed by a recognized medical authority.

The District may also allow substitutions for fluid milk with a non-dairy beverage that is nutritionally equivalent (as established by the Secretary of Agriculture) to fluid milk and meets nutritional standards for students who are unable to consume fluid milk because of medical or other special dietary needs if the request is supported by a statement signed by a recognized medical authority.

Prohibition Against Adults Charging Meals

Adults shall pay for their meals at the time of service or set up pre-paid accounts.

HACCP-Based Food Safety Program

Schools participating in the National School Lunch ~~and~~/or School Breakfast programs are required to implement a food safety program based on Hazard Analysis and Critical Control Point (HACCCP) principles. The District shall maintain a written food safety program for each of its food preparation and service facilities that is based on either traditional HACCP principles or the "Process Approach" to HACCP. (The "Process Approach" simplifies traditional HACCP by grouping food groups according to preparation process and applying the same control measures to all menu items within the group, rather than developing an HACCP plan for each item). Regardless of the implementation option that is selected, the District's written food safety program must also include: critical control points and critical limits; monitoring procedures; corrective actions; verification procedures; recordkeeping requirements; and periodic review and food safety program revision.

Policy References:

Child Nutrition and WIC Reauthorization Act of 2004, PL 108-265, Child Nutrition Act 1966, 42 United States Code (USC) Section 1771 et seq. Richard B. Russell National School Lunch Act 1946, 42 United States Code (USC) Section 1751 et seq. Section 504 of the Rehabilitation Act of 1973, 29 United States Code (USC) Section 794 et seq Individuals with Disabilities Education Act (IDEA), 20 United States Code (USC) Sections 1400-1485 7 Code of Federal Regulations (CFR) Part 15B and Part 210 and 220 Education Law Sections 902(b), 915, 918, 1604(28), 1709(22), 1709(23) and 2503(9)(a) 8 New York Code of Rules and Regulations (NYCRR) Sections 200.2(b)(1) and 200.2(b)(2) Healthy Hunger-Free Kids Act of 2010

7130 - Entitlement to Attend - Age and Residency

Adoption Date: 09/01/1992

Revision History: 7/19/1994; 6/20/00; 1/20/04; 11/20/10; 1/5/16; 12/18/18; 11/17/20

Related Policies: 7131

Entitlement to Attend

All ~~persons residing residents of within the Brockport Central School~~ District who are between the ages of five* ~~(5)~~ years and twenty-one ~~(21)~~ years and who have not obtained a high school diploma are entitled to enroll in the District.

*A student who is four ~~(4)~~ years old by December 1 ~~may is eligible to~~ apply for ~~the Brockport's~~ pre-kindergarten program.

A student who ~~becomes turns six (6) years old of age on or before the first of by~~ December 1 ~~in any school year shall must be required to~~ attend full-time instruction from the first day ~~that the District schools are in session in September of such of that~~ school year.; and a ~~A~~ student who ~~becomes turns six (6) years old of age after the first of~~ December 1 ~~is not in any school year shall be required to attend full-time instruction until the next school year from the first day of session in the following~~ September.

Each student ~~must shall be required to remain in attendance attend full-time instruction~~ until the last day of ~~session in~~ the school year in which ~~the student they turn becomes~~ sixteen ~~(16) years of age and~~ who is not employed ~~will be required to must~~ attend full-time instruction until the end of the school year in which ~~they turn such student turns~~ seventeen ~~(17) years of age. Students who are seventeen (17) years of age and have not finished the school year in which they turn turn seventeen (17) years of age, and for whom the General Education Development (GED) Test Assessing Secondary Completion (TASC) program has been deemed to be best educational placement, may be allowed to attend upon approval from of the Superintendent of Schools. Any Additionally, any student who is a parent will have access to the GED TASC program to support a pathway to academic success, with approval of from the Superintendent of Schools.~~

Determination of Student Residency

Evidence of a prospective student's age and residency must be presented in such form as is permitted by state and federal law and regulation.

Proof of residency can include items such as:

- Copy of lease
- Copy of utility bill
- Copy of cellphone bill

*Documents used to determine proof of residency cannot be older than 30 days.

Determination of Student Residency

"Residence," ~~means for purposes of this policy, is established by~~ a child's physical presence as an inhabitant within the District and ~~their his/her~~ intention to reside in the District.

A child's residence is presumed to be that of ~~their his/her~~ parent(s) or ~~legal~~ guardian(s). Where a child's parents live apart, the child can have only one legal residence. ~~When In cases where~~ parents have joint custody, the child's time is ~~essentially~~ divided between two (2) households, and both parents assume responsibility for the child, ~~the decision regarding the where the~~ child's residence ~~ney for purpose of this -policy is determined by the family's decision lies ultimately with the family.~~ ~~Where~~ If ~~-~~parents claim joint custody, but do not produce proof of the child's time being divided between both households, residency will be determined on the basis of the child's physical presence and intent to remain within the District.

The presumption that a child resides with ~~their his/her~~ parent(s) or ~~legal~~ guardian(s) may be rebutted ~~upon demonstration by proof~~ that custody of ~~the such~~ child has been totally and permanently transferred to another individual. The District will not acknowledge living arrangements with persons other than a child's parent(s) or ~~legal~~ guardian(s) which are made for the sole purpose of taking advantage of the District's schools.

The presumption that a child resides with ~~their his/her~~ parent(s) or ~~legal~~ guardian(s) may also be rebutted ~~upon demonstration that such by proof that the~~ child is an emancipated minor. To establish emancipation, a minor may submit documentation of ~~their his/her~~ means of support, proof of residency, and an explanation of the circumstances surrounding the student's emancipation, including a description of the student's relationship with ~~their his/her~~ parent(s) or ~~guardian(s).~~ ~~persons in parental relation.~~

~~Notwithstanding the foregoing, all determinations of student residency will be made consistent with applicable state and federal laws and regulations.~~

Undocumented Children

~~The District is mindful that undocumented children are entitled to attend the District's schools, provided they meet the age and residency requirements established by state law. Consequently, T~~ the District will not request or require ~~on any enrollment or registration form, in any meeting, or in any other form of communication,~~ any documentation and/or information regarding or tending to reveal the immigration status of a child, a child's parent(s) ~~or guardian(s) or the person(s) in parental relation.~~ ~~In the event~~ ~~If T~~ the District is required to collect ~~this such~~

information, the District will do so after the child has been enrolled. ~~In no instance will such~~ This information will not be required as a condition of enrollment or continued attendance.

Children of Activated Reserve Military Personnel

Students temporarily residing outside the boundaries of the District, ~~due to relocation necessitated by the call because a to active military duty of the student's~~ parent or ~~person in parental relation guardian is on active duty;~~ will be allowed to continue to attend the District's public schools. ~~that they attended prior to the relocation.~~ However, the District is not required to provide transportation between a temporary residence located outside the District and the school the child attends.

Homeless Children

Determinations regarding whether a child is entitled to attend the District's schools as a homeless child or youth will be made in accordance with Section 100.2(x) of the Commissioner's Regulations, as well as applicable District policy and regulation.

The Superintendent will designate a school official responsible for determinations of student residency. ~~All determinations will be consistent with law and regulations.~~

Policy References:

McKinney - Vento Homeless Education Assistance Act Section 722, as reauthorized by the No Child Behind Act of 2001 Domestic Relations Law Section 74 Education Law Sections 2045, 3202, 3205, 3209, and 3212(4) and 3218 (1)(b), 3218(I)(d) Family Court Act Section 657 8 New York Code of Rules and Regulations(NYCRR) Sections 100.2(x) and (y) Policy Cross References:

7131 - Nonresident Students

Last Updated Date: 12/18/2018

Adoption Date: 09/01/1992

Revision History: 7/19/1994; 6/20/00; 2/25/2014; 1/5/16; 12/18/18

Nonresident Students

~~Those Persons~~ who otherwise are entitled to a public education but who do not reside legally within the Brockport Central School District may be admitted to District schools upon written application on a District-provided form and upon payment of tuition, provided they are admissible under ~~the criteria set forth in~~ the District's regulations.

Tuition

Nonresident students are required to pay tuition at a rate that is determined annually by the Board of Education. If the parent(s)/or guardian(s) of a nonresident student own property within the District, the amount of school tax paid by the parent/guardian must be deducted from the tuition bill.

Exceptions to Payment of Tuition

In order to ensure the educational continuity of students whose parent(s) or guardian(s) enter or move from the District after the beginning of a school year, such nonresident students will be permitted to attend District schools under the following circumstances:

- a. A students in Kindergarten through eleventh grade whose parent(s) or guardian(s) family moves out of the District during any~~the first~~ semester may complete the first that semester on a non-tuition basis. ~~If the student wishes to complete the second semester, he/she may do so only after paying tuition. If the parents or guardians move from the District during the second semester, the student may complete that semester on a non-tuition basis. Such nonresident students shall not be permitted to attend Brockport schools after the end of the school year during which their parents or guardians move from the District.~~
- b. A students who is in or entering twelfth grade when their his/her parent(s) or guardian(s) move from the District may complete that school year on a non-tuition basis.
- c. Non-Resident Children of Employees

Non-resident children of full-time employees (works a minimum of 29 hours per week/ten months per year) of the District may enroll their non-resident children or children in District schools without the imposition of a tuition charge. ~~For the purposes of this policy, seasonal employees and substitute employees are not considered to be part-time employees.~~ In the event that a staff member is no longer employed by the District, and their child is in grades Pre-k through eleventh they may complete that semester. If their child is entering twelfth grade, they may complete that school year.

They Non-resident children of employees may be admitted to attend the District schools under the following conditions subject to the following terms and conditions:

1. Space ~~must be~~ is available within the grade level and classes to which the student will be assigned. A non-resident student shall not be approved if acceptance of that student's admission will create the need to employ additional staff or cause class size to increase beyond what is desirable, as determined by the District.;
2. ~~A non-resident student will not be approved for admission if~~ The student's admission will not create stress on the use of the facilities in the District. ~~or if~~
3. ~~The student is not currently~~ serving a period of suspension or expulsion from their home district.;
3. Admission of the student will not result in displacement of a resident student ~~will occur~~;
4. Transportation to and from school shall not be the responsibility of the District, but rather of the employee and the student.;
5. The non-resident student shall meet all academic and behavioral standards of the District.;
6. There will be no tuition charges for the costs of the education program offered by the District's instructional staff within the District's schools (except on the same basis as fees may be charged to the District's resident students for special programs such as driver education).;
7. The non-resident employee will be charged for the cost of any non-District education service or program utilized by their child which is a direct cost to the District, such as services, classes or programs offered by BOCES, other school districts, or other agencies, whether or not located at the District's school. **This does not affect students enrolled in a specific program in the 2022-2023 school year that continues into subsequent school years.** The charge will be equal to that charged to the District for the student's participation in the service, class or program, less the District's anticipated New York State aid, if any, associated with the service, class or program. The charge must be pre-paid by the employee. ~~and~~
8. The Superintendent reserves the right to reject any application for admission.

Applications by non-resident employees for admission of their children to the District must be submitted, in writing, to the Superintendent no later than the April 1 of the school year preceding the school year for which enrollment is requested. For employees hired after April 1, requests for attendance of their children within the District must be received within 15 calendar days of the date of hire.

b.

Transportation

~~Families of all nonresident students~~ The District does not ~~must~~ provide transportation for the nonresident students.

Policy References:

Education Law Sections 1709(13), 2045 and 3202 8 New York Code of Rules and Regulations (NYCRR) Section 174.2

7132 - Education of Homeless Children and Youth

Last Updated Date: 12/18/2018

Adoption Date: 01/20/2004

Revision History: 1/16/2007; 1/5/16; 12/18/18

The Board of Education recognizes the unique challenges that face ~~students in temporary housing (i.e., homeless students children and youth)~~ and is committed to eliminating barriers to the identification, enrollment, attendance, and success of those students. The Brockport Central School District will provide these students with equal access to ~~the same~~ free and appropriate public education, including public preschool education, ~~as other students,~~ as well as access to educational and other services necessary to be successful in school. ~~The District will ensure that these students are not separated from the mainstream school environment. The Board is also committed to eliminating barriers to the identification, enrollment, attendance, and success of students in temporary housing.~~

Identification of Students in Temporary Housing

~~All districts are obligated to~~ The District will affirmatively identify all homeless students ~~in temporary housing.~~ Therefore, ~~the District will determine whether there are students in temporary housing within the District~~ by using a housing questionnaire to determine the nighttime residence of all newly enrolled students and all students whose address changes during the school year. Not all homeless students ~~in temporary housing~~ can be identified through social service agencies or shelters, as children may be sharing the housing of other persons, such as family or friends, due to loss of housing, economic hardship, or other similar reason. For this reason, the ~~District uses a~~ housing questionnaire ~~that~~ asks for a description of the current living arrangements of the child or youth to determine whether the child or youth meets the definition of a homeless child.

In addition to using the housing questionnaire, the District will also contact the local department of social services (~~LDSS~~) ~~(i.e., the social services district)~~ to identify students in temporary housing, as well as the local runaway and homeless youth shelter, and any other shelters located within District boundaries to ensure all students in temporary housing are properly identified and served.

The McKinney-Vento Liaison for Students in Temporary Housing

The District will designate an appropriate staff person, who may also be a coordinator for other federal programs, as the District liaison for students in temporary housing (~~otherwise referred to as~~ the McKinney-Vento liaison). The District's McKinney-Vento liaison serves as one of the primary contacts between families experiencing homelessness and school staff, district personnel, shelter workers, and other service providers. The McKinney-Vento liaison coordinates

services to ensure that homeless children and youth enroll in school and have the opportunity to succeed.

School District and School Designations

A designator will make the initial decision about which school district and school a student in temporary housing will attend.

A student in temporary housing is entitled to attend the schools of the school district of origin without the payment of tuition for the duration of their his or her homelessness ~~and~~ through the remainder of the school year in which the student becomes permanently housed and for one additional year if that year constitutes the student's terminal year in that school building, subject to a best interest determination.

Dispute Resolution Process

The District ~~has~~ will establish and maintain ~~ed~~ procedures for the prompt resolution of disputes regarding school selection or enrollment of a homeless child or youth. ~~;~~

The McKinney-Vento Liaison's Dispute Resolution Responsibilities

The District's McKinney-Vento liaison must assist the homeless student's in temporary housing's parent(s) or guardian(s) or unaccompanied youth in bringing an appeal to the Commissioner of a final school district decision regarding enrollment, school selection and ~~/or~~ transportation.

Policy References:

McKinney-Vento Homeless Assistance Act, as amended by the Every Student Succeeds Act (ESSA) of 2015, 42 USC § 11431, et seq. Education Law §§ 902(b) and 3209 Executive Law Article 19-H 8 NYCRR § 100.2(x)

7140 - Assignments of Students to Schools/Transfers Within the District

Last Updated Date: 12/18/2018

Adoption Date: 06/18/1968

Revision History: 7/19/1994; 6/20/00; 1/5/16; 12/18/18

All students enrolled shall have equal educational opportunity. In order to carry out this policy it may be necessary, from time to time, to transfer a student from one building to another within the [Brockport Central School](#) District.

Policy References:

Education Law Sections 1709(3) and 3214(5)

7150 - Educational Services for Married/Pregnant Students**Last Updated Date:** 12/18/2018**Adoption Date:** 07/19/1994**Revision History:** 6/20/2000; 12/21/04; 1/5/16; 12/18/18**Married and Pregnant Students**

The Board of Education will comply with state law in reference to married and pregnant students attending school.

~~In view of the above, administrative regulations will be developed to implement the terms of this policy and provide instruction as required by the New York State Education Law for students who become pregnant. The Superintendent of Schools or their, or his/her designee, is directed to shall~~ consult with the school physician and the student's personal physician in determining the form of instruction.

The form of instruction may be any of the following or a combination of the following:

- a. Remain in school with provisions for special instruction, scheduling, and counseling where needed.
- b. Receive home instruction.
- c. Attend BOCES programs.

Policy References:

Education Law Sections 1604(20), 3202-1, 3205-1, 4401-1, and 4402-2

7160 - Foreign Exchange Students

Last Updated Date: 12/18/2018

Adoption Date: 10/21/1986

Revision History: 7/19/1994; 3/21/95; 6/20/00; 3/20/2007; 1/5/16; 12/18/18

Related Policies: [5660](#)

The Board of Education recognizes [and encourages](#) the cultural enrichment achieved by welcoming [Fforeign eExchange sStudents](#) into the High School program. ~~The Board, therefore, encourages Brockport participation in the Foreign Exchange Student programs.~~

Students who have been accepted into United States Department of State approved programs and who are placed with host families who are ~~legal District~~ residents [of the Brockport Central School District](#) may be permitted to attend District schools as [fForeign eExchange sStudents](#) without payment of tuition during their authorized stay.

~~Such~~ [Fforeign eExchange sStudents](#) will be ~~granted admission to school-sponsored activities free of charge and shall be~~ eligible for free and reduced lunches pursuant to Policy #5660.

7210 - Student Evaluation

Last Updated Date: 06/20/2000

Adoption Date: 07/19/1994

Revision History: 04/09/2013, 10/01/2013; 2/23/16; 2/26/19;6/20/2000

The Brockport Central School District will comply with all state and federal laws and regulations regarding student evaluation, promotion, and placement.

Placement

Student placement ~~Placement within the system,~~ with respect to building, teacher, ~~and~~ grade, and out-of-district education shall be at the sole discretion of the school administration and shall be subject to internal review and change at any time. In making ~~such~~ these decisions, the administrator or ~~p~~Building Principal will be guided by performance in class, past records, parent/guardian and teacher recommendations, standardized test scores, and any other appropriate sources of information. ~~;~~ In all cases, the final decision shall rest with the school administration. Parents will be provided an opportunity, through a parent input form, to share information about their child and the type of teacher who, in the parent's judgment, would best serve their child's needs. Parent input information will be considered in making placement decision. Requests for specific teachers will not be honored.

Promotion and Retention

The procedures to be followed by the staff regarding promotion and retention will be developed by the Superintendent of Schools and will be continually evaluated. Building Principals may establish written standards for promotion or retention within the school units to which the students are assigned, subject to the guidelines of the Superintendent and the approval of the Board of Education.

Testing Program

The District utilizes various ability, achievement, diagnostic, readiness, interest and guidance tests for the purpose of complying with state and federal law and ~~or~~ aiding the implementation of quality educational services.

Pursuant to New York State Education Law, the District will not make any student promotion or placement decisions based solely or primarily on student performance on the state administered English language arts and mathematics assessments for grades 3 through 8. The District may, however, consider student performance on such assessments in making student promotion and placement decisions provided that multiple measures be used in addition to such assessments and that such assessments do not constitute the major factor in such determinations.

Alternative Testing Procedures

The use of alternative testing procedures shall be limited to:

1. Students identified by the Committee on Special Education ~~and~~/or Section 504 Team as having a disability. Alternative testing procedures shall be specified in a student's Individualized Education Program or Section 504 Accommodation Plan. ~~;~~ ~~and~~
2. Students whose native language is other than English (~~i.e., English language learners~~) in accordance with State Education Department Guidelines.

The alternative testing procedures employed shall be based upon a student's individual needs and the type of test administered.

The District shall report the use of alternative testing procedures to the State Education Department on a form and at a time prescribed by the Commissioner.

Reporting to Parents ~~and~~ Legal Guardians

Parents ~~and~~ guardians shall receive an appropriate report of student progress at regular intervals.

Report cards shall be used as a standard vehicle for the periodic reporting of student progress and appropriate school related data. Report cards, however, are not intended to exclude other means of reporting progress, such as interim reports, conferences, phone conversations, etc.

When necessary, the District will provide interpreters for non-English speaking parents ~~and~~ guardians.

Policy References:

Section 504 of the Rehabilitation Act of 1973, 29 USC Section 794 et seq. Education Law Section 1709(3) 8 NYCRR Sections 100.2(g), 117 and 154

7211 - Provision of Interpreter Services to Parents Who Are Hearing Impaired

Last Updated Date: 02/26/2019

Adoption Date: 07/19/1994

Revision History: 6/20/2000; 2/23/2016; 2/26/2019

The Board of Education assures ~~that~~ parents ~~or persons in parental relationship~~ and guardians who are hearing impaired ~~the right to will have~~ meaningful access to school-initiated meetings or activities pertaining to the academic ~~and~~/or disciplinary aspects of their children's education at no cost. School- initiated meetings or activities are defined to include, but are not limited to, parent-teacher conferences, child study or building-level team meetings, planning meetings with school counselors regarding educational progress and career planning, suspension hearings or any conferences with school officials relating to disciplinary actions. The term "hearing impaired" shall include any hearing impairment, whether permanent or fluctuating, which prevents meaningful participation in District meetings or activities.

Parents and guardians ~~or persons in parental relationship~~ shall be notified of the availability of interpreter services to be provided at no charge, provided that a written request is made to the District within fourteen ~~(14)~~ days of the scheduled event. Exceptions to the time frame request may be made for unanticipated circumstances as determined by the principal or ~~his/her~~ their designee. The District shall also notify appropriate school personnel as to the terms and implementation of this policy.

If interpreter services are requested, the District shall appoint an interpreter for the hearing impaired to interpret during the meeting or activity. The District will arrange for interpreters through a District-created list or through an interpreter referral service. The District shall also develop interagency agreements, as appropriate, to ensure that sign language interpreters are provided for eligible parents or persons in parental relationship when District students attend out-of-District schools or programs.

In the event that an interpreter is unavailable, the District shall make other reasonable accommodations which are satisfactory to the parents or persons in parental relationship. Examples of what constitutes reasonable accommodations in the event an interpreter cannot be located may include, but are not limited to, the use of:

- a. Written communications, transcripts, notetakers, etc; and
- b. Technology, such as ~~a~~ decoder or telecommunication device for the deaf, assistive listening devices, ~~and~~ or closed or open captioning.

Policy References:

Education Law Section 3230 8 New York Code of Rules and Regulations (NYCRR) Section 100.2(aa)

7220 - Graduation Requirements**Last Updated Date:** 02/26/2019**Adoption Date:** 07/19/1994**Revision History:** 6/20/2000; 1-3-06; 2/25/2014; 2/23/16; 2/26/19Related Policies: [7222](#)

In order to graduate from Brockport Central [School](#) District, a student must meet the requirements set forth in Part 100 of the Commissioner's Regulations, as well as any other requirements the Board of Education may adopt. Furthermore, in order to participate in commencement exercises, a student must earn all credits needed for graduation or through alternative credential options (*see* Policy #7222) and pass the [requisite-required](#) State examinations.

Policy References:

8 New York Code of Rules and Regulations (NYCRR) Sections 100.1(i) and 100.5

7223 - Post-Graduate Students**Last Updated Date:** 02/26/2019**Adoption Date:** 09/01/1975**Revision History:** 7/19/1994; 6/20/00; 4/20/04; 2/23/16; 2/26/19

In accordance with Education Law Section 3202, subdivision 1, students who have received a high school diploma are not entitled to attend courses given by the high school of residence or by the appropriate Board of Cooperative Educational Services without the payment of tuition. ~~10:29:49~~

Accordingly, the Board of Education ~~hereby~~ establishes the following tuition rates for post-graduate students:-

1. In the case where a post-graduate student is a resident of the District, the cost per credit hour is to be calculated on the basis of one ~~–~~ fifth (~~1/5~~) the tuition as determined by Part 174 of the Commissioner's Regulations.
2. In cases of one ~~–~~ fourth (~~1/4~~) or one ~~–~~ half (~~1/2~~) credit, requests for tuition will be pro-rated based on the same formula.
3. In no case will tuition exceed the maximum as computed by the Commissioner's Regulations.
4. In the case where a non-District resident requests permission to enter school as a post-graduate, the tuition will be determined on the basis of per pupil cost minus transportation.
5. In the event that a post-graduate student attends the BOCES Occupational School, the tuition will be determined by BOCES and will be the responsibility of the student or ~~their~~his/her parent ~~and~~/or guardian. An exception to this rule will be made for cosmetology students who have successfully completed two years of the cosmetology program, have graduated from Brockport High School and are short of the state mandated participation requirement by 100 hours or less. These students will be admitted as tuition free students.
6. Post-graduate students are not eligible for transportation.
7. Any student holding a Test Assessing Secondary Completion diploma may attend Brockport High School as a non-tuition student ~~in order to~~ obtain a high school diploma until age 21.

8. A veteran of any age who has served a member of the Armed Forces of the United States and who has been discharged under conditions other than dishonorable may attend any of the public schools of the District free of charge.

Policy References:

Education Law Section 3202, subdivision 1 Part 174 of the Commissioner's Regulations

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7224 - Credit by Examination

Last Updated Date: 02/26/2019

Adoption Date: 03/25/1986

Revision History: 7/19/1994; 6/20/00; 2/23/16; 2/26/19

In accordance with Commissioner's Regulations, students may receive course credit by examination. Students must apply to the principal for such credit and must meet all criteria set forth in Commissioner's Regulation 100.5 (d)(1).

Policy References:

8 New York Code of Rules and Regulations (NYCRR) Section 100.5(d)(1) (NYCRR) Section 100.5(d)(1)

7230 - Dual Credit for College Courses**Last Updated Date:** 02/26/2019**Adoption Date:** 07/19/1994**Revision History:** 6/20/2000; 7/20/04; 2/23/16; 2/26/19

All students may choose to take college-level courses at accredited colleges or universities. Such opportunities may include early admission to college, collegiate-level work offered in the Hhigh Sschool, or other means of providing advanced work. ~~Review and approval by the administration are necessary before any college courses may be taken during the school day. Students may choose to matriculate in any one of the colleges that have a cooperative agreement with the Brockport Central our School District. Prior approval from building administrators may be required if a student is not in good academic standing.~~

The ~~Brockport Central School~~ District ~~shall not be required to~~ will not pay tuition and other related costs for those high school students enrolled in college courses.* Students who wish to enroll in college-level coursework shall meet all academic, grade level and coursework requirements as set forth by administrative rules and regulations.

*Some students may be eligible for a scholarship or a fee waiver through the institution offering the course directly. Students should inquire directly through the institution for specific details.

6480 - Use of Social Media**Adoption Date:** 01/19/2021**Related Policies:** [34106425647072427380750075318350](#)

~~The Brockport Central School District believes that secure and appropriate use of social media including, but not limited to Facebook, Twitter, wikis, blogs, etc., is beneficial to our school community. Such use enhances effective communication and collaboration between District employees, parents, students, coaches, mentors, third-party vendors, and community members.~~

Employee communications that relate in any way to the District must comply with the District's policies and/or regulations. Employees who wish to establish a professional social media account that affiliates with Brockport Central School District must receive approval and provide the Communications Department with login credentials and administrator rights to the account. Employees who utilize social media in the performance of their job duties must keep these activities separate from any personal or non-District-related use. When employees communicate via social media as part of their job duties, ~~such that~~ communication is not considered protected free speech.

This policy is not intended to limit ~~or curtail~~ District employees' right to free speech, collective association, or ability to engage in union activities.

6510 - Workers' Compensation**Adoption Date:** 07/19/1994**Revision History:** 10/18/1994; 6/20/00, 2/28/17; 1/19/21

Employees injured in the performance of their duties are covered by ~~W~~workers' ~~C~~compensation ~~i~~insurance. Employees shall report work-related injuries immediately to their immediate supervisor.

Reimbursement for ~~w~~Workers' ~~c~~Compensation ~~i~~insurance benefits shall be in accordance with their respective negotiated agreements and ~~/or under NYS Law~~New York law.

Policy References:

Education Law Sections 1604(31), 1709(34), and 2503(10)

6530 - Defense and Indemnification of Board Members and Employees

Adoption Date: 07/19/1994

Revision History: 6/20/2000; 2/28/17; 1/19/21

Liability Protection ~~Pursuant to~~ Provided By the Education Law

The Board of Education ~~recognizes it has a~~ statutory obligation to indemnify ~~School Brockport Central School~~ District employees (and in certain circumstances, Board ~~of Education~~ members and volunteers) ~~pursuant under to the provisions of~~ Sections 3023, 3028 and 3811 of the Education Law. For the purposes of this policy, the term "employee" shall be as defined ~~in the~~ by any applicable statute(s).

The District shall not ~~be subject to have~~ the duty to defend unless the employee, within the time prescribed by statute, delivers appropriate notice of the claim to the Board ~~of Education~~.

- a. For purposes of Education Law Section 3811, the employee must give written notice within five ~~(5)~~ days after service of process upon him/her/them. The statute mandates only written notice of the claim to the Board ~~of Education~~; however, submission of relevant legal documents (such as a summons, complaint, notice of petition, petition, demand or pleading) by the employee to the Board is also encouraged.
- b. For purposes of Education Law Sections 3023 and 3028, the employee must deliver the original or a copy of the relevant legal documents (such as a summons, complaint, notice of petition, petition, demand or pleading) to the Board within ten ~~(10)~~ days after of service of process upon him/her/them receipt.

To the extent permitted by law, ~~the~~ District will provide legal defense and ~~or (as required)~~ indemnification for all damages, costs, and reasonable expenses incurred in the defense of a covered action or proceeding ~~if authorized pursuant to statute and provided that the alleged action or omission which occurred or allegedly occurred is covered by the appropriate statute(s). Furthermore, the District will not be required to provide indemnification protection and/or legal defense unless only for, the employee was, at the time of the alleged incident, (a) an employee was acting in the discharge of performing their his/her~~ duties within the scope of his/her their employment, ~~(b) or an individual performing authorized volunteer duties, or (c) and/or an individual acting~~ under the direction of the Board ~~of Education~~.

Public Officers Law Section 18

The Board ~~of Education hereby also~~ confers the benefits of Section 18 of the New York State Public Officers Law upon ~~the District "employees" of the District, as defined in Section 18 of the Public Officers Law; and, the~~ District assumes the liability for the costs incurred ~~in accordance with the provisions of Section 18 under that statute, and, the~~ benefits accorded to District employees under that statute ~~Section 18 of the Public Officers Law~~ shall supplement and be available in addition to defense or indemnification protection conferred by other enactments or provisions of law.

The term "employees" ~~shall include encompasses Board members of the Board of Education, the Superintendent, District officers, District employees, volunteers expressly authorized to participate in a District sponsored volunteer program, and or~~ any other person holding a position by election,

appointment or employment in the service of the District, whether or not compensated. The term "employee" shall also include a former employee, ~~his/hers as well as their~~ estate or judicially appointed representative.

~~Pursuant to the provisions of Section 18 of the Public Officers Law, and u~~Upon compliance by the employee with the requirements of ~~Section 18 of the Public Officers Law~~~~this statute~~, the District shall ~~provide for the defense of~~~~defend~~ the employee in any civil action or proceeding, ~~state or federal~~, arising out of any alleged act or omission which ~~occurred or~~ allegedly occurred while the employee was acting within the scope of ~~their~~ ~~his/her~~ public employment ~~or duties~~. Furthermore, the District shall indemnify and save harmless its employees in the amount of any judgment obtained against such employees ~~in a state or federal court~~, or in the amount of any settlement of a claim, provided that the act or omission from which ~~such the~~ judgment or claim arose occurred while the employee was acting within the scope of ~~his/her public~~~~their~~ employment ~~or duties~~; ~~provided, however,~~ ~~However, in the case of a~~ ~~that the District shall not pay a~~ settlement, ~~the duty to indemnify and save harmless shall be conditioned upon the approval of the amount of the settlement by the Board of Education unless approved by the Board.~~

The duty to defend ~~and/or~~ indemnify and save harmless, ~~in accordance with Section 18 of the Public Officers Law, shall be~~ ~~is~~ conditioned upon (a) the ~~delivery by the~~ employee ~~to the School District attorney or to the Superintendent delivering~~ a written request to ~~the District's attorney or the Superintendent to~~ provide for ~~their~~~~his/her~~ defense, together with the original or a copy of any summons, complaint, process, notice, demand or pleading, within ten ~~(10)~~ days ~~of receipt after he/she is served with such document. Pursuant to Section 18,~~ and (b) the full cooperation of the employee in the defense of such action or proceeding and in the defense of any action or proceeding against the District based upon the same act or omission, ~~and in the prosecution of any appeal, shall also be required as a condition for the District's duty to defend and/or indemnify and save harmless to exist.~~

Exceptions to Liability Coverage

~~Indemnification coverage and/or provision of legal defense by the District will not apply unless the actionable claim is of the type covered by the statute(s) and/or is not otherwise exempt from coverage pursuant to law. Additionally, This District's duty to indemnification coverage and/or the duty to provide a defense does not apply shall not arise where such to actions or proceedings is brought by or on behalf of the School District.~~

Policy References:

Paul D. Coverell Teacher Protection Act of 2001, as authorized by the No Child Left Behind Act of 2001, 20 United States Code (USC) Section 6731 et seq. Education Law Sections 1604(25), 1604(31-b), 1709(26), 1709(34-b), 2560, 3023, 3028 and 3811 General Municipal Law Sections 6-n and 52 Public Officers Law Section 18 Adoption Date: 6/28/1973, Revised: 7/19/1994; 6/20/00; 4/4/06; 12/4/07; 2/10/09; 7/1/08; 1/5/10; 2/28/17

6541 - Family and Medical Leave Act**Adoption Date:** 01/18/1994**Revision History:** 7/19/1994; 6/20/00; 12/1/09; 06/15/10; 10/01/2013; 2/28/17; 1/19/21

The Board of Education, in accordance with the Family and Medical Leave Act of 1993 (as amended) (FMLA), gives "eligible" employees of the Brockport Central School District the right to take unpaid leave for a period of up to twelve ~~(12)~~ workweeks in ~~a twelve-month period as determined by the District. The District has determined that the period will be~~ a rolling twelve-month period, measured backward from the date an employee uses any FMLA leave.

~~The District will comply with all requirements in the FMLA law and applicable regulation.~~

Policy References:

Family and Medical Leave Act of 1993 (as amended), Public Law 103-3 National Defense Authorization Act of 2008, Public Law 110-181 10 USC 101(a) (13) 29 USC 1630.1 and 2611-2654 29 CFR Part 825 and Part 1630 42 USC 12102 Health Insurance Portability and Accountability Act of 1996 (HIPAA), Public Law 104-191 45 CFR Parts 160 and 164

7121 - Diagnostic Screening of Students

Last Updated Date: 12/18/2018

Adoption Date: 07/19/1994

Revision History: 6/20/2000; 1/20/04; 4/4/06; 9/5/06; 4/1/08; 1/5/16; 12/18/18

Related Policies: [713275128240](#)

The Board of Education ~~shall will~~ provide ~~for the~~ screening of every new entrant to school after enrollment. Such diagnostic screening ~~shall will~~ be conducted:

- a. By ~~persons~~ appropriately trained ~~or and~~ qualified ~~personnel~~;
 - a. In the student's native language, if the language of the home is other than English; ~~and~~
 - b. In the case of new entrants, no later than December 1 of the school year of entry or within fifteen ~~(15)~~ days of ~~-~~transfer of a student into a New York State public school should the entry take place after December 1 of the school year; ~~;~~

~~Such This~~ screening ~~shawill~~ include, but not be limited to ~~the following~~:

1. A physical examination by a physician or submission of a health certificate in accordance with Sections 901, 903, and 904 of the Education Law, including proof of immunization as required by Section 2164 of the Public Health Law; ~~and~~
2. An assessment of motor development, of receptive and expressive language development, articulation skills, and cognitive ability in the student's native language, if the language of the home is not English.

If ~~such this~~ screening indicates a possible disability, giftedness, or limited English proficiency, a referral ~~for services shall will~~ be made ~~to the appropriate personnel~~ no later than fifteen ~~(15) calendar~~ days after completion of ~~such the diagnostic~~ screening.

Reporting to Parents

~~The child's Pparent(s) /or guardian(s) of children to be screened shall will~~ receive information in advance ~~explaining regarding~~ the purpose of screening, the areas to be screened, and the referral process. The information ~~shall be communicated will be provided during the registration interview~~ either orally or in writing in the ~~parents' recipient's~~ primary language(s). ~~This information will be provided during the registration interview. The child's Pparent(s) or /guardian(s) have the right to may~~ request information regarding their child's performance during screening. ~~They shall, will~~ have access to the screening results, and ~~to will be provided obtain copies those results up~~on request.

Confidentiality of Information

The Family Educational Rights and Privacy Act of 1974, and the Board of Education's confidentiality policy and administrative regulations in accordance with the Family Educational Rights and Privacy Act of 1974 shall will be applied to protect apply to all screening information collected about a child ~~through the screening program. In accordance with the policy and regulations, parents shall~~ The child's parent(s) or guardian(s) will be informed of their right to privacy, ~~their~~ right to access ~~to the~~ records, and ~~their~~ right to challenge those records should they be inaccurate, misleading or otherwise inappropriate.

Policy References:

Family Educational Rights and Privacy Act of 1974, 20 United States Code (USC) Section 1232(g)
Education Law Sections 901, 903, 904, 905, 914 and 3208(5) Public Health Law Section 2164 8 New York
Code of Rules and Regulations (NYCRR) Parts 117, 136, 142.2 and 154

7122 Student Dismissal Precautions

Last Updated Date: 12/18/2018

Adoption Date: 01/12/1969

Revision History: 10/28/1980; 7/19/94; 6/20/00; 2/25/2014; 1/5/16; 12/18/18

The building principal shall assume the ~~will be~~ responsibility ~~responsibility~~ for of student dismissal, and may or shall designate another individual to oversee this process.

Policy References:

§ New York Code of Rules and Regulations (NYCRR) Section 109.2

7133 - Urban-Suburban Interdistrict Transfer Program**Last Updated Date:** 12/18/2018**Adoption Date:** 10/21/1997**Revision History:** 6/20/2000; 02/25/2014; 1/5/16; 12/18/18

The Board of Education is committed to membership in the Urban-Suburban Interdistrict Transfer Program as the first voluntary integrated multicultural education program in the nation.

The Board is dedicated to enhancing and enriching our District and the Districts of the Greater Rochester Area by:

1. Voluntarily reducing racial isolation;
2. Deconcentrating poverty;
3. Enhancing opportunities for students;
4. Encouraging intercultural learning;
5. Promoting academic excellence; and
6. Fostering responsible civic leadership.

3.0 INSTRUCTION PLANNING AND SERVICES



TO: Sean Bruno

FROM: Lynn Carragher, Paulette Reddick, and Betsy Fitzpatrick

RE: Placements for Students with Disabilities

DATE: September 28, 2023

For October 03, 2023, Board of Education Meeting

On September 19, 2023, the District Committee on Special Education reviewed students and made recommendations for placement.

On September 11, 12, 20, 21, and 22, 2023, the District Subcommittee on Special Education reviewed students and made recommendations for placement.

On September 13, 22, and 25, 2023, the Committee on Preschool Special Education reviewed students and made recommendations for placement.

On September 6, 18, and 27, 2023, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.

On September 15, 2023, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.

On September 19, 21 and 27, 2023, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.

On September 12, 14, and 25, 2023, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

We are forwarding this document to you for your information.

CMA Date	CMA BOE Date	CMA Committee	CMA Reason	School	ID#	Grade	CR Decision/Status	CR Disability
09/19/2023	10/03/2023	CSE	Initial Eligibility Determination Meeting	Barclay	560439	03	Classified	Learning Disability
09/11/2023	10/03/2023	SubCSE	Requested Review	BOCES II Program MS/HS		09	Classified	Other Health Impairment
09/12/2023	10/03/2023	SubCSE	Requested Review	BOCES II Program Elementary	212396	02	Classified	Other Health Impairment
09/20/2023	10/03/2023	SubCSE	Requested Review	HCC Halpern Education Center	210640	07	Classified	Other Health Impairment
09/20/2023	10/03/2023	SubCSE	Requested Review	Student is Parentally Placed in a Nonpublic School		11	Classified PP NR Within District Dual Enrollment	Other Health Impairment
09/20/2023	10/03/2023	SubCSE	Requested Review	Holley Central School District		11	Classified	Learning Disability
09/21/2023	10/03/2023	SubCSE	Amendment - Agreement No Meeting	BOCES II Program Elementary	211568	09	Classified	Other Health Impairment
09/21/2023	10/03/2023	SubCSE	Amendment - Agreement No Meeting	BOCES II Program Elementary	560602	Kdg.	Classified	Other Health Impairment
09/22/2023	10/03/2023	SubCSE	Requested Review	BOCES I Creekside	561329	10	Classified	Intellectual Disability
09/22/2023	10/03/2023	SubCSE	Requested Review	Rochester School for the Deaf	561379	03	Classified	Deafness
09/13/2023	10/03/2023	CPSE	Requested Review	PS Itinerant Services Only	560925	PS	Classified PS	PS Student with a Disability
09/13/2023	10/03/2023	CPSE	Initial Eligibility Determination Meeting	PS Itinerant Services Only	559598	PS	Classified PS	PS Student with a Disability
09/13/2023	10/03/2023	CPSE	Initial Eligibility Determination Meeting	PS Itinerant Services Only	561200	PS	Classified PS	PS Student with a Disability
09/22/2023	10/03/2023	CPSE	Amendment - Agreement No Meeting	Mary Cariola Children's Center - PS	560133	PS	Classified PS	PS Student with a Disability
09/25/2023	10/03/2023	CPSE	Initial Eligibility Determination Meeting	PS Itinerant Services Only	560759	PS	Classified PS	PS Student with a Disability
09/06/2023	10/03/2023	SubCSE	Amendment - Agreement No Meeting	Barclay	211282	03	Classified	Autism
09/18/2023	10/03/2023	SubCSE	Amendment - Agreement No Meeting	Barclay	559553	02	Classified	Other Health Impairment
09/27/2023	10/03/2023	SubCSE	Amendment - Agreement No Meeting	Barclay	211435	03	Classified	Speech or Language Impairment
09/15/2023	10/03/2023	SubCSE	Amendment - Agreement No Meeting	Hill		05	Classified	Other Health Impairment

CMA Date	CMA BOE Date	CMA Committee	CMA Reason	School	ID#	Grade	CR Decision/Status	CR Disability
9/19/2023	10/03/2023	SubCSE	Amendment - Agreement No Meeting	Oliver Middle School	210486	06	Classified	Learning Disability
09/21/2023	10/03/2023	SubCSE	Transfer Student - Agreement No Meeting	Oliver Middle School	561580	08	Classified	Learning Disability
09/27/2023	10/03/2023	SubCSE	Amendment - Agreement No Meeting	Oliver Middle School	999416	06	Classified No Services	Speech or Language Impairment
09/12/2023	10/03/2023	SubCSE	Transfer Student - Agreement No Meeting	BHS	561579	12	Classified	Other Health Impairment
09/14/2023	10/03/2023	SubCSE	Amendment - Agreement No Meeting	BHS	211470	10	Classified	Learning Disability
09/25/2023	10/03/2023	SubCSE	Amendment - Agreement No Meeting	BHS	997301	12	Classified	Learning Disability

4.0 CERTIFIED PERSONNEL



BROCKPORT CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING

October 3, 2023

PERSONNEL AGENDA – CERTIFIED

Office of the Superintendent of Schools
Board Meeting of October 3, 2023

Sean C. Bruno
Superintendent of Schools

Jerilee Gulino
Assistant Superintendent for Human Resources

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approved action on the following Certified Personnel:

4.1 Appointments

- 4.1.1 Bobbie Dardano, to be appointed as an Assistant Principal at the High School effective November 1, 2023. Initial certificate as a School Building Leader. Professional certificate as a School District Leader. Permanent certificates in English grades 7-12 and Pre-Kindergarten, Kindergarten, and grades 1-6. Probationary period November 1, 2023 through October 31, 2027. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Education Law and corresponding regulations. Annual salary \$87,000 (prorated \$57,888)

4.2 Resignations

- 4.2.1 Lianne Dupree, High School Special Education Teacher, resigned effective September 21, 2023.
4.2.2 Lauren Combo, High School Assistant Principal, resigning effective October 24, 2023.

4.3 Substitutes

- 4.3.1 Roxane Gifaldi
4.3.2 Dominic Govenettio, pending fingerprint clearance
4.3.3 Madeline Cherwonik, pending fingerprint clearance
4.3.4 Maura Burke, pending fingerprint clearance
4.3.5 Caitlin Uhelsky, pending fingerprint clearance
4.3.6 Peggy Jenkins

4.4 Teacher Immersion Fellowship Program Participants

- 4.4.1 Nileyshka Yelinsey Vasquez

4.5 Leaves of Absence

- 4.5.1 None

4.6 Other

- 4.6.1 Tenure to Board for approval

	Name	Start of Probation	Eligible Date for Tenure	Tenure Area	Location
4.6.1	Jerrod Roberts	12/9/2019	12/8/2023	Principal	OMS

- 4.6.2 Joseph Goehle, Symphony Orchestra, Level G – Step 2, \$1339
4.6.3 Joseph Goehle, Chamber Orchestra, Level G-Step 2 \$1339
4.6.4 Jeanine Davis, Diversity Club Advisor, Level L-Step 1 \$501
4.6.5 Update ~~Gillian Pompili, Top Bass, Level L – Step 3 \$535~~ Brandon McCardell, Top Bass, Level L-Step 1 \$501
4.6.6 Update Ronald Wojtas, OMS Bookstore, Level L-Off Step 8, ~~\$736.29~~ \$764.66
4.6.7 Aaron Mesiti, OMS Drama Tech & Design, Level L – Step 1 \$501
4.6.8 Jessica Ophardt, Brockport Animal Shelter Volunteer Club advisor, split with Kimble Level L- Step 1 \$250.50

- 4.6.9 Kristen Kimble, Brockport Animal Shelter Volunteer Club advisor, split with Ophardt Level L- Step 1 \$250.50
- 4.6.10 Creation of one (1) Physical Therapist position
- 4.6.11 Update, Melanie Garber, Mathletes Advisor, ~~Level J-Step 8 \$1086~~ split position with Allen Barton, Level J -Step 8 \$543
- 4.6.12 Allen Barton, Mathletes Advisor, split position with Melanie Garber, Level J – Step 1 \$411.50

4.0 CLASSIFIED PERSONNEL



BROCKPORT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
OCTOBER 3, 2023

PERSONNEL AGENDA – CLASSIFIED

Office of the Superintendent of Schools
Board Meeting of October 3, 2023

Sean C. Bruno
Superintendent of Schools

Jerilee Gulino
Assistant Superintendent for Human Resources

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approves action on the following **Classified, Exempt, Substitute, Volunteer, and College Participant** positions:

4.7 Appointments

- 4.7.1 **UPDATE** -- Elizabeth Cona, to be appointed as a probationary Teacher Aide at Oliver Middle School effective ~~September 25, 2023~~ **September 26, 2023**. Rate is set at \$15.50 per hour. Probationary period begins on ~~September 25, 2023~~ **September 26, 2023** and ends on ~~September 24, 2024~~ **September 25, 2024**.
- 4.7.2 Ilija Torres, to be appointed as a probationary Teacher Aide at Oliver Middle School effective October 19, 2023. Rate is set at \$15.50 per hour. Probationary period begins on October 19, 2023 and ends on October 18, 2024.
- 4.7.3 Corrine Cummings, to be appointed as a provisional Office Account Clerk in the Business Office effective October 16, 2023. Rate is set at \$21.50 per hour.
- 4.7.4 Christopher D. Brown, to be appointed as a probationary Bus Driver in the Transportation Department effective October 4, 2023. Rate is set at \$21.50 per hour. Probationary period begins on October 4, 2023 and ends on October 3, 2024.
- 4.7.5 Peggy John, to be appointed as a probationary Bus Attendant in the Transportation Department effective October 4, 2023. Rate is set at \$15.50 per hour. Probationary period begins on October 4, 2023 and ends on October 3, 2024.
- 4.7.6 **UPDATE** -- Christine Andrews, to be appointed as a probationary Food Service Helper at the High School effective ~~August 30, 2023~~ **October 10, 2023**. Rate is set at \$15.50 per hour. Probationary period begins on ~~August 30, 2023~~ **October 10, 2023** and ends on ~~August 29, 2024~~ **October 9, 2024**.

4.8 Resignations

- 4.8.1 Melissa Wagner, Food Service Helper, Barclay School, resigning effective September 18, 2023.
- 4.8.2 Jordan Mendenhall, Cleaner, Hill School, resigning effective October 11, 2023.

4.9 Substitutes

- 4.9.1 Michael Hall, Teacher Aide, pending fingerprint clearance
- 4.9.2 Diane Kilburn, School Aide
- 4.9.3 Jennifer Craver, Bus Attendant, training for CDL
- 4.9.4 Brittany Bowman, Lifeguard
- 4.9.5 Liam Nather, Student Cleaner
- 4.9.6 Jillian Bourke, Bus Attendant, training for CDL
- 4.9.7 Takia Quackenbush, Bus Driver

4.10 Volunteers

- 4.10.1 Leslie Bates
- 4.10.2 Curtis Childs
- 4.10.3 Rebecka Coke
- 4.10.4 Heather Davis
- 4.10.5 Hannah Gostomski
- 4.10.6 Jackie Gotham
- 4.10.7 Tim Greenfield
- 4.10.8 Jayk Latorre
- 4.10.9 Kendall Phillips
- 4.10.10 Tesla Plantiko
- 4.10.11 Alicia Rock
- 4.10.12 Allyson Swarts
- 4.10.13 Jessica Travis

4.11 College Participants

- 4.11.1 Joseph Wasielewski, Athletic Dept Unified Sports, Student Observer

4.12 Leaves of Absence

None

4.13 Other

- 4.13.1 Creation of one (1) Food Service Helper position, 4.00 hours per day, 10 months per year.
- 4.13.2 Creation of two (2) Food Service Helper positions, 5.75 hours per day, 10 months per year.
- 4.13.3 Creation of one (1) Communications Specialist position, 8.00 hours per day, 12 months per year.
- 4.13.4 Jill Wright to be appointed to the Sports Study Hall at Oliver Middle School (at her current regular hourly rate) for the 2023-2024 school year.

5.0 FINANCIAL



6.0 PHYSICAL PLANT



Sean C. Bruno
Superintendent

Darrin Winkley
Assistant Superintendent for Business

SUBJECT: Excess Equipment

WHEREAS, the District wishes to remove the following equipment from inventory and dispose of it.

Stainless steel food service counter
Wood/glass display case

Our intention is to sell to the highest bidder or dispose of as trash.

Recommendation: Motion bySeconded by.....

RESOLVED, that the Board of Education hereby authorizes the District Clerk to dispose of the above equipment and to remove reference of these items from the inventory.

7.0 HUMAN RESOURCES



8.0 SUPERINTENDENT REPORT



9.0 BOARD OPERATIONS





BROCKPORT CENTRAL SCHOOL
Brockport, NY 14420-2296

Board of Education
2023-2024 Meeting Schedule

Day	Date	Time/Location/Notes
Friday	July 14, 2023*	Reorganization Meeting 5:30 p.m. - District Office Board Room (District Safety Plan Public Hearing 5:15 p.m.)
Tuesday	July 25, 2023*	5 p.m. - District Office Board Room
Tuesday	August 8, 2023*	5 p.m. - District Office Board Room
Tuesday	August 22, 2023*	5 p.m. – District Office Board Room
Tuesday	September 5, 2023	6 p.m. – District Office Board Room
Tuesday	September 19, 2023	6 p.m. – District Office Board Room
Tuesday	October 3, 2023	6 p.m. - District Office Board Room
Tuesday	October 17, 2023	6 p.m. - District Office Board Room
Tuesday	November 7, 2023	6 p.m. - District Office Board Room
Tuesday	November 21, 2023	6 p.m. - District Office Board Room
Tuesday	December 5, 2023	6 p.m. - District Office Board Room
Tuesday	December 19, 2023	6 p.m. - District Office Board Room
Tuesday	January 9, 2024*	6 p.m. - District Office Board Room
Tuesday	January 23, 2024*	6 p.m. - District Office Board Room
Tuesday	February 6, 2024	6 p.m. - District Office Board Room
Monday	March 5, 2024	6 p.m. - District Office Board Room
Tuesday	March 26, 2024*	6 p.m. - District Office Board Room
Tuesday	April 16, 2024	6 p.m. - District Office Board Room
Tuesday	May 7, 2024	5:30 p.m. Budget Public Hearing 6 p.m. Board Meeting Hill School Cafetorium
Tuesday	May 21, 2024*	7 p.m. - District Office Board Room (Budget Vote)
Tuesday	June 4, 2024	6 p.m. – Hill School Cafetorium
Tuesday	June 18, 2024	6 p.m. – Hill School Cafetorium

Regular meetings are typically held on the first and third Tuesday at 6 p.m. Exceptions are marked with an asterisk ().*

Note: *Meetings are subject to change. Updated information will be posted on the District's website at www.bcs1.org.*



BROCKPORT CENTRAL SCHOOL
Board of Education
2023-2024 Presentation Schedule

Date	Presentations	Time/Location/Notes
July 14, 2023*		Reorganization Meeting 5 p.m. - District Office Board Room
July 25, 2023*		5 p.m. - District Office Board Room
August 8, 2023*		5 p.m. - District Office Board Room
August 22, 2023*		5 p.m. – District Office Board Room
September 5, 2023		6 p.m. – District Office Board Room
September 19, 2023		6 p.m. – District Office Board Room
October 3, 2023		6 p.m. - District Office Board Room
October 17, 2023	BOCES 2 Update	6 p.m. - District Office Board Room
November 7, 2023	High School Presentation	6 p.m. - District Office Board Room
November 21, 2023	OMS Presentation	6 p.m. - District Office Board Room
December 5, 2023	Q1 Academic Review	6 p.m. - District Office Board Room
December 19, 2023		6 p.m. - District Office Board Room
January 9, 2024*	Hill School Presentation	6 p.m. - District Office Board Room
January 23, 2024*	Barclay Presentation	6 p.m. - District Office Board Room
February 6, 2024	Ginther Presentation	6 p.m. - District Office Board Room
March 5, 2024	Q2 Academic Review Budget Presentation	6 p.m. - District Office Board Room
March 26, 2024*	Music Recognition Night	6 p.m. - District Office Board Room
April 16, 2024	Annual Environmental Presentation	6 p.m. - District Office Board Room
May 7, 2024	5:30 p.m. Budget Public Hearing Student Art Recognition Night	6 p.m. Board Meeting Hill School Cafetorium
May 21, 2024*	Q3 Academic Review	7 p.m. - District Office Board Room (Budget Vote)
June 4, 2024	Code of Conduct Public Hearing (5:30 p.m.) Tenure Reception	6 p.m. – Hill School Cafetorium
June 18, 2024	Retirement Presentation 5:30 p.m. Annual Athletic Awards Presentation	6 p.m. – Hill School Cafetorium

*off schedule

Note: Brockport’s Best Awards held as needed.

**BROCKPORT CENTRAL SCHOOL
BUDGET DEVELOPMENT CALENDAR
2024-2025 BUDGET**

Date	Activity
September 5, 2023	Regular Board Meeting
September 13, 2023	BUDGET COMMITTEE MEETING
September 19, 2023	Regular Board Meeting
October – November	Meet with principals, review budget calendar, review forms, publish guidelines, parameters, and procedures – District-wide budget forms and guidelines are distributed.
October 3, 2023	Regular Board Meeting
October 11, 2023	BUDGET COMMITTEE MEETING
October 17, 2023	Regular Board Meeting
November 7, 2023	Regular Board Meeting
November 15, 2023	BUDGET COMMITTEE MEETING
November 21, 2023	Regular Board Meeting
December 5, 2023	Regular Board Meeting
December 13, 2023	BUDGET COMMITTEE MEETING
December 19, 2023	Regular Board Meeting
January 9, 2024	Regular Board Meeting
January 17, 2024	BUDGET COMMITTEE MEETING
January 23, 2024	Regular Board Meeting
January 31, 2024	BUDGET COMMITTEE MEETING
February 6, 2024	Regular Board Meeting – (Draft budget)
February 14, 2024	BUDGET COMMITTEE MEETING
March 5, 2024	Regular Board Meeting – (presentation of proposed 2023-2024 budget)
March 13, 2024	BUDGET COMMITTEE MEETING
March 26, 2024	Regular Board Meeting – (adopt 2023-2024 budget & publish first budget legal notice)
March 27, 2024	BUDGET COMMITTEE MEETING (IF NEEDED)
April 10, 2024	BUDGET COMMITTEE MEETING
April 15, 2024	Last day to file nominating petition for Board candidates
April 16, 2024	Regular Board Meeting
May 7, 2024	Regular Board Meeting – Budget Hearing at 5:30 p.m.
May 15, 2024	BUDGET COMMITTEE MEETING
May 21, 2024	Budget Vote and Election – 6:00 a.m. – 9:00 p.m.
June 4, 2024	Regular Board Meeting
June 12, 2024	BUDGET COMMITTEE MEETING
June 18, 2024	Regular Board Meeting

**Budget Committee Meetings held in the District Board Room
8:00 – 11:00am**



MCSBA Master Calendar 2023-2024



Day	Time	Event	Location	
JULY 2023				
3-4	Monday - Tuesday	Holiday - OFFICE CLOSED - Independence Day		
24	Monday	NYSSBA Summer Law Conference	Virtual	
28	Friday - Saturday	NYSSBA Leadership in Education	Latham	
AUGUST 2023				
9	Wednesday	Noon	Steering Committee	DoubleTree
18-19	Friday - Saturday		NYSSBA New School Board Member Academy	Latham
SEPTEMBER 2023				
4	Monday		Holiday - OFFICE CLOSED - Labor Day	
6	Wednesday	Noon	Legislative Committee Meeting	DoubleTree
6	Wednesday	4:00 PM	Association Social Hour for All MCSBA Members	DoubleTree
6	Wednesday	5:45 PM	Board Leadership Meeting	DoubleTree
13	Wednesday	Noon	Information Exchange Committee Meeting	DoubleTree
20	Wednesday	Noon	Labor Relations Committee Meeting	DoubleTree
21	Thursday	8:00 AM	MCSBA Fall Law Conference	Oak Hill Country Club
21	Thursday		NYSSBA District Clerk Workshop	Latham
OCTOBER 2023				
1-3	Sunday - Tuesday		NYSCOSS Fall Leadership Summit	Saratoga Springs
4	Wednesday	Noon	Legislative Committee Meeting	DoubleTree
6	Friday		NYSSBA Board Officer's Academy	Virtual
7	Saturday	9:00 AM	NYSSBA Area 2 Resolutions Committee	Virtual
9	Monday		Holiday - OFFICE CLOSED - Indigenous People's Day	
11	Wednesday	Noon	Information Exchange Committee Meeting	DoubleTree
11	Wednesday	5:45 PM	Executive Committee Meeting	Monroe's - Pittsford
14	Saturday	7:30 AM	MCSBA Fiscal Training Seminar	DoubleTree
16-20	Monday - Friday		Board Member Recognition Week	
19	Thursday	8:30 AM	District Clerks Conference	DoubleTree
25	Wednesday	Noon	Labor Relations Committee Meeting	DoubleTree
26-28	Thursday - Saturday		NYSSBA Annual Convention	Buffalo
NOVEMBER 2023				
1	Wednesday	Noon	Legislative Committee Meeting	DoubleTree
1	Wednesday	4:30 PM	Steering Committee Meeting	Via Zoom
8	Wednesday	Noon	Information Exchange Committee Meeting	DoubleTree
8	Wednesday	5:45 PM	Board Leadership Meeting	Pane Vino
10	Friday		Holiday - OFFICE CLOSED - Veterans Day	
15	Wednesday	Noon	Labor Relations Committee Meeting	DoubleTree
23-24	Thursday - Friday		Holiday - OFFICE CLOSED - Thanksgiving	
29	Wednesday	Noon	Legislative Committee Meeting	DoubleTree
29	Wednesday	5:45 PM	Executive Committee Meeting	Monroe's - Ridgemont
DECEMBER 2023				
4	Monday		MCSBA Advocacy Day with Legislators	Via Zoom
25-26	Monday - Tuesday		Holiday - OFFICE CLOSED - Christmas	

Day		Time	Event	Location
JANUARY 2024				
1	Monday		Holiday - OFFICE CLOSED - New Year's Day	
3	Wednesday	Noon	Legislative Committee Meeting	DoubleTree
10	Wednesday	4:00 PM	Information Exchange Committee Meeting/Social	RMSC
15	Monday		Holiday - OFFICE CLOSED - Martin Luther King, Jr.	
17	Wednesday	Noon	Labor Relations Committee Meeting	DoubleTree
24	Wednesday	Noon	Steering Committee Meeting	DoubleTree
31	Wednesday	Noon	Legislative Committee Meeting	DoubleTree
FEBRUARY 2024				
3	Saturday	8:30 AM	MCSBA Legislative Breakfast	Shadow Lake
5	Monday	9:00 AM	Legislative Committee - Debrief Table Leaders	Via Zoom
7	Wednesday	Noon	Information Exchange Committee Meeting	DoubleTree
14	Wednesday	Noon	Labor Relations Committee Meeting	DoubleTree
14	Wednesday	5:45 PM	Executive Committee Meeting	Monroe's - Pittsford
19	Monday		Holiday - OFFICE CLOSED - Presidents' Day	
19-23	Monday - Friday		Winter Recess	
28	Wednesday	Noon	Legislative Committee Meeting	DoubleTree
28	Wednesday	5:45 PM	Board Leadership Meeting	Pane Vino
MARCH 2024				
3-5	Sunday - Tuesday		NYSOSS Conference	Albany
5 OR 6	Tuesday OR Wednesday		MCSBA One-Day Albany Advocacy Trip	Albany
13	Wednesday	Noon	Information Exchange Committee Meeting	DoubleTree
20	Wednesday	Noon	Labor Relations Committee Meeting	DoubleTree
21	Thursday	8:30 AM	District Clerks Conference	DoubleTree
27	Wednesday	Noon	Steering Committee Meeting	DoubleTree
29	Friday		Holiday - OFFICE CLOSED - Good Friday	
APRIL 2024				
1-5	Monday-Friday		Spring Break	
6-8	Saturday - Monday		NSBA Annual Conference	New Orleans, LA
8	Monday		Holiday - OFFICE CLOSED - Solar Eclipse	
10	Wednesday	Noon	Legislative Committee Meeting	DoubleTree
10	Wednesday	6:00 PM	Monroe 2-Orleans BOCES Annual Meeting	BOCES 2
11	Thursday	5:00 PM	Monroe One BOCES Annual Meeting	15 Linden Park
13	Saturday		Prospective School Board Candidate Seminar	DoubleTree
17	Wednesday	Noon	Information Exchange Committee Meeting	DoubleTree
24	Wednesday	Noon	Labor Relations Committee Meeting	DoubleTree
24	Wednesday	5:45 PM	Executive Committee Meeting	Monroe's Ridgmont
MAY 2024				
1	Wednesday	4:00 PM	Association Social Hour for All MCSBA Members	Salena's - Village Gate
1	Wednesday	5:45 PM	Board Leadership Meeting	Salena's - Village Gate
2	Thursday	8:00 AM	MCSBA Spring Law Conference	Shadow Lake
21	Tuesday	6AM - 9PM	Budget Vote	
27	Monday		Holiday - OFFICE CLOSED - Memorial Day	
29	Wednesday	5:30 PM	MCSBA Annual Meeting	Strathallan
JUNE 2024				
6	Thursday	8:30 AM	District Clerks Conference	DoubleTree
8	Saturday	7:30 AM	New School Board Member Governance Training	DoubleTree
19	Wednesday		Holiday - OFFICE CLOSED - Juneteenth National Independence Day	

10 OLD BUSINESS



11 OTHER ITEMS OF BUSINESS



12 EXECUTIVE SESSION



13 ADJOURNMENT

