

**BROCKPORT CENTRAL SCHOOL
BOARD OF EDUCATION
May 2, 2023**

These are the minutes of the Regular Board Meeting held on May 2, 2023. The meeting was called to order at 6:00 p.m. by President Carbone.

The following Board Members were in attendance:

Terry Ann Carbone, President
Jeffrey Harradine, Vice President
David Howlett, Board Member
Robert Lewis, Board Member
Kathy Robertson, Board Member
Michael Turbeville, Board Member

Also present were:

Sean Bruno, Superintendent of Schools
Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction
Jerilee Gulino, Assistant Superintendent for Human Resources
Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction
Darrin Winkley, Assistant Superintendent for Business
Jill Reichhart, Treasurer and Finance Director
Tammy Clarke, Deputy District Clerk
Brian Aguilar
Ed Anderson
Martha Clasquin
Ben Reed
Dave Stroup

Excused: Daniel Legault, Board Member

ORDER OF THE AGENDA

Mr. Turbeville moved, seconded by Mr. Lewis, the Board of Education approved the order of the agenda. The motion carried 6-0.

MINUTES

Ms. Robertson moved, seconded by Mr. Lewis, the Board of Education approved the April 18, 2023, Regular Board Meeting Minutes. The motion carried 6-0.

BOARD PRESENTATIONS

- None

COMMUNICATION – PUBLIC COMMENTS

- Ed Anderson spoke about the approved Veterans' Exemption.

BOARD REPORTS

- MCSBA Information Exchange, April 19: Ms. Robertson shared this meeting was a panel discussion focused on how school boards operate.
- MCSBA Labor Relations Committee, April 26: Ms. Carbone attended the meeting where a federal bill discussing parents' rights was the focus.
- MCSBA Executive Committee, April 26: Ms. Carbone shared the MCSBA budget was discussed.

1. New Business

- None

2. Policy Development

Mr. Howlett moved, seconded by Mr. Turbeville, the Board of Education approved the second reading of policies 2.1-2.12. The motion carried 6-0.

- 2.1 6213 - Probation and Tenure
- 2.2 6215 - Employment of Relatives/Nepotism
- 2.3 6220 - Temporary Personnel
- 2.4 6410 - Maintaining Discipline and Conduct
- 2.5 6420 - Telecommunications Equipment/Use by Staff
- 2.6 6425 - Staff-Student Relations (Fraternization)
- 2.7 6430 - Employee Activities
- 2.8 6431 - Soliciting Funds from School Personnel
- 2.9 6435 - Whistleblower Policy
- 2.10 6450 - Theft of Services or Property
- 2.11 6470 - Staff Use of Computerized Information Resources
- 2.12 6475 - Use of Emails in the School District

3. Instructional Planning & Services

3.1 Verbal – Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction

- Dr. Kluth provided an update on the Code of Conduct stating it will be finalized this week. Dr. Kluth thanked City BOCES Rosanne Bayne and the High School team for the hard work and dedication with the Pathways to Graduation program. This program helps students with opportunities to prepare after graduation.

3.2 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction

- None

3.3 Mr. Howlett moved, seconded by Ms. Robertson, the Board approved Consent Items (CSE) 3.3.1-3.3.7. The motion carried 6-0.

- 3.3.1 On April 10, 12, and 19, 2023, the District Committee on Special Education reviewed students and made recommendations for placement.
- 3.3.2 On April 10, 12, 14, 18, 20, 2023, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.3 On March 24, 31, and April 11, 2023, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
- 3.3.4 On March 21, and April 3, 2023, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.5 On March 17, April 4 and 20, 2023, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.6 On April 12, 13, 14, and 18, 2023, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.7 On April 11, 13, and 14, 2023, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

4. Personnel

Ms. Robertson moved, seconded by Mr. Lewis, the Board approved Personnel items 4.1-4.13 The motion carried 6-0.

CERTIFIED**4.1 Appointments**

- 4.1.1 Sophie DePalma, to be appointed as a long-term substitute Speech Teacher at Barclay School effective September 5, 2023 through June 30, 2024. Pending certificate in Speech and Language Disabilities. Annual salary \$42,700.

4.2 Resignations

- 4.2.1 Elizabeth Groot, School Counselor at the high school, to resign effective June 30, 2023.

4.3 Substitutes

- 4.3.1 Brendan Carroll
4.3.2 Macey Harrell, Contracted Building Substitute, \$135/day

4.4 Teacher Immersion Fellowship Program Participants

- 4.4.1 None

4.5 Leaves of Absence

- 4.5.1 None

4.6 Other

- 4.6.1 Elizabeth Blosenbauer, Mentor Teacher \$300 (prorated April – June).
4.6.2 Upon the recommendation of the Superintendent, the Board of Education hereby abolishes 1.0 FTE positions in the civil service competitive classification of Director of Transportation effective May 3, 2023.
4.6.3 Creation of a 1.0 FTE Executive Director of Operations position effective May 3, 2023.

CLASSIFIED**4.7 Appointments**

- 4.7.1 Nicole Ladue, to be appointed as a provisional Office Clerk II at the High School effective May 8, 2023. Rate is set at \$17.50 per hour.
4.7.2 Andrew Bansbach, to be appointed as a probationary Laborer in the Buildings & Grounds Department effective May 3, 2023. Rate is set at \$17.40 per hour. Probationary period begins on May 3, 2023 and ends on May 2, 2024.
4.7.3 Ethan Kenney, to be appointed as a probationary School Aide/Hall Monitor at Oliver Middle School effective May 3, 2023. Rate is set at \$15.50 per hour. Probationary period begins on May 3, 2023 and ends on May 2, 2024. (Pending fingerprint clearance.)
4.7.4 Richard McAllister, to be appointed as a probationary Cleaner at the Barclay School effective June 5, 2023. Rate is set at \$17.83 per hour. Probationary period begins on June 5, 2023 and ends on June 4, 2024. (Pending fingerprint clearance.)

4.8 Resignations

- 4.8.1 Thomas Pizzo, Jr., Teacher Aide, Barclay School, resigning effective April 27, 2023.

4.9 Substitutes

- 4.9.1 Suzanne Malek, Bus Attendant
4.9.2 John Vicaretti, Student Support Partner
4.9.3 Jacob Falvey, Summer Grounds
4.9.4 Joseph Mandel IV, Summer Grounds
4.9.5 Ronald Coyle, Bus Driver

4.10 Volunteers

- 4.10.1 Jessica Campbell
4.10.2 Devin Fogg
4.10.3 Taylor Heagerty
4.10.4 Elysia Hinkley
4.10.5 Kelly Irvin
4.10.6 Kristina Kirchgraber
4.10.7 Korrine McCarthy
4.10.8 Shawnee Miller
4.10.9 Karoline Pratt

- 4.10.10 Cory Rath
- 4.10.11 Angela Wicks

4.11 College Participants

None

4.12 Leaves of Absence

None

4.13 Other

- 4.13.1– 4.13.2 The following staff have been appointed as Teacher Aides for Unified Basketball (at their current regular hourly rate) retroactive to April 20, 2023 for the 2022-2023 school year.
- 4.13.1 Shannon Caton (Regular)
- 4.13.2 Sara Kaypak (Substitute)

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance
 - Ms. Reichhart stated the budget notice postcard is at the Post Office to be delivered to district residents.
- 5.2 Mr. Turbeville moved, seconded by Ms. Robertson, RESOLVED, that the Board of Education approve the Financial Statements of Extraclassroom Activity Funds for the Hill School, Oliver Middle School, and the High School for March 2023. The motion carried 6-0.
- 5.3 Mr. Lewis moved, seconded by Mr. Howlett, RESOLVED, that the Board of Education approve the Treasurer’s Report for the month of March 2023, as submitted and prepared by District Treasurer, Jill Reichhart. The motion carried 6-0.
- 5.4 Mr. Turbeville moved, seconded by Ms. Robertson, RESOLVED, that the Board of Education approve the Financial Report for the month of March 2023, as submitted and prepared by District Treasurer, Jill Reichhart. The motion carried 6-0.

6. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business
 - Mr. Winkley provided a capital project update.

7. Human Resources

- 7.1 Verbal – Jerilee Gulino, Assistant Superintendent for Human Resources
 - Ms. Gulino thanked the Wellness Committee, community members, business owners and several staff members for donating their time and service and making Superintendent’s Conference Day a success.

8. Report of the Superintendent of Schools

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools
 - Mr. Bruno provided information regarding a potential future capital project. Discussion followed.
- 8.2 Mr. Howlett moved, seconded by Mr. Lewis, RESOLVED, that the Board of Education approve a Settlement agreement between the Superintendent and an employee. The motion carried 6-0.

9. Board Operations

- 9.1 2022-23 Board of Education Meeting Schedule
- 9.2 2023-24 Budget Development Calendar
- 9.3 2022-23 MCSBA Calendar

10. Old Business

- None

11. Other Items of Business

- None

12. Round Table

- Mr. Howlett stated the Alumni Association has received a donation and provided information on the Senior Scholarship dinner. They are working continuously to recruit new members.
- Mr. Lewis discussed the presentation on Artificial Intelligence (AI) shared at Superintendent’s Conference Day and stated it is good to get balanced information out.
- Ms. Robertson thought the Superintendent’s Conference Day was great and has received positive feedback from staff on it also. Ms. Robertson discussed The Importance of a Financial Literacy article in the NYSSBA On Board newspaper and feels this class would be beneficial to students.
- Ms. Carbone shared that she enjoyed the tour at BOCES2. Ms. Carbone presented Mr. Harradine with a NYSSBA Board of Excellence award.

13. Executive Session

- 13.1 Mr. Howlett moved, seconded by Mr. Turbeville, RESOLVED the Board of Education adjourn the meeting at 6:51 p.m. to enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. The motion carried 6-0.

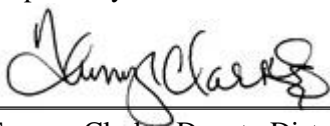
Mr. Howlett moved, seconded by Ms. Robertson, the Board entered into executive session at 7:15 p.m. The motion carried 6-0.

Mr. Lewis moved, seconded by Mr. Howlett, the Board adjourned executive session and entered into regular session at 8:55 p.m. The motion carried 6-0.

14. Adjournment

- 14.1 Mr. Turbeville moved, seconded by Mr. Howlett, the Board adjourned the meeting at 8:55 p.m. The motion carried 6-0.

Prepared by:



Tammy Clarke, Deputy District Clerk

5-17-23

Date