

**BROCKPORT CENTRAL SCHOOL
BOARD OF EDUCATION
October 18, 2022**

These are the minutes of the Regular Board Meeting held on October 18, 2022. The meeting was called to order at 6 p.m. by President Carbone.

The following Board Members were in attendance:

Terry Ann Carbone, President
Jeffrey Harradine, Vice President
David Howlett, Board Member
Robert Lewis, Board Member
Kathy Robertson, Board Member
Michael Turbeville, Board Member

Also present were:

Sean Bruno, Superintendent of Schools
Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction
Jerilee DiLalla, Assistant Superintendent for Human Resources
Rachel Kluth, Ed.D. Assistant to the Superintendent for Secondary Instruction
Darrin Winkley, Assistant Superintendent for Business
Deb Moyer, District Clerk
Jill Reichhart, Treasurer and Finance Director
Bev Milner
Jack Milner
Lauren Lippa
Phil Lippa
Kerri Noyes
David Gonzales
Jacob Noyes
John DeBaun
Margo Kiehl
Michael Myers
Jim Fallon

Excused:

Daniel Legault, Board Member

A moment of silence was observed for Penfield High School Senior Nathan Weidel who recently passed away.

ORDER OF THE AGENDA

Mr. Howlett moved, seconded by Mr. Lewis, the Board of Education approved the order of the agenda. The motion carried 6-0.

MINUTES

Mr. Turbeville moved, seconded by Ms. Robertson, the Board of Education approved the October 4, 2022 Regular Board Meeting minutes. The motion carried 6-0.

BOARD PRESENTATIONS

- The Board of Education presented the James C. Fallon Distinguished Service Award to former OMS Principal, John (Jack) Milner.

COMMUNICATION – PUBLIC COMMENTS

- None

BOARD REPORTS

- MCSBA Information Exchange Committee: Ms. Robertson reported on the Oct. 12 meeting where ACT for Education was discussed as a way for local school districts and the Rochester City School District to keep communities involved in education.
- MCSBA Legislative Committee: Ms. Carbone provided an update on the Oct. 5 meeting where a future lobby trip to Albany was discussed.
- MCSBA Executive Committee: Ms. Carbone and Mr. Bruno attended the networking opportunity with colleagues on Oct. 5.

1. New Business

- None

2. Policy Development

Mr. Lewis moved, seconded by Mr. Turbeville, the Board of Education approved the second reading of policies 2.1-2.11. The motion carried 6-0.

- 2.1 2210 Committees of the Board
- 2.2 5690 Exposure Control Program
- 2.3 5691 Communicable Diseases
- 2.4 5710 Transportation Program
- 2.5 5720 School Bus Scheduling and Routing/Pick-up and Drop-Off (Remove)
- 2.6 5730 Transportation of Students
- 2.7 5740 Use of Buses by Community Groups
- 2.8 5750 School Bus Safety Program
- 2.9 5760 School Bus Maintenance/Bus Replacement Plan (Remove)
- 2.10 5770 School Bus Idling
- 2.11 5780 Qualification of Bus Drivers

3. Instructional Planning & Services

- 3.1 Verbal – Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction
 - Dr. Kluth provided the following updates: we are half-way through the marking period and progress reports are being done in preparation for report cards; Oct. 19 Mr. Broughton is presenting to elementary teams about changes to elementary report cards; We were notified this week that we will be part of a State Monitor review relative to the State and Federal Monies allocated during the Pandemic.
- 3.2 Mr. Howlett moved, seconded by Mr. Turbeville, RESOLVED, that the Board of Education approve the book, *Ender's Game*, by Orson Scott for 7th grade English. The motion carried 6-0.
- 3.3 Mr. Turbeville moved, seconded by Mr. Howlett, RESOLVED, that the Board of Education approve the book, *Crossover*, by Kwame Alexander for 7th grade English. The motion carried 6-0.
- 3.4 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction
 - Ms. Carragher shared information on a two-day training the Inclusive Education Office had with the Regional Support Task Group on function-based thinking, functional behavioral assessments and behavior intervention plans. This work is important in identifying the function of the behavior that impedes learning and developing effective plans to decrease the problematic behavior. They plan to turnkey the training to all teachers and meet with principals.
- 3.5 Ms. Robertson moved, seconded by Mr. Lewis, the Board approved Consent Items (CSE) 3.5.1-3.5.5. The motion carried 6-0.
 - 3.5.1 On September 28, 29, and October 4, 2022, the District Committee on Special Education reviewed students and made recommendations for placement.
 - 3.5.2 On September 29, 30, October 4, and 5, 2022, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.5.3 On September 30, and October 4, 2022, the Committee on Preschool Special Education

- reviewed students and made recommendations for placement.
- 3.5.4 On September 28, October 4, and 7, 2022, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.5.5 On September 27, 28, and 30, 2022, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

4. Personnel

Mr. Howlett moved, seconded by Mr. Turbeville, the Board approved Personnel items 4.1-4.13. The motion carried 6-0.

CERTIFIED

4.1 Appointments

- 4.1.1 Sarah Hyatt, to be appointed as the District Floater Nurse effective October 31, 2022. Probationary period begins October 31, 2022 through October 30, 2023. Annual salary \$ 43,060 (prorated \$33,849). (Pending fingerprint clearance).
- 4.1.2 Samantha Spagnola, to be appointed as an Elementary Teacher at Hill School effective October 31, 2022 Initial certificates in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6. Probationary period October 31, 2022 through October 30, 2026. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Educational Law and corresponding regulations. Annual salary \$39,000 (prorated \$32,844).
- 4.1.3 Peter Lawrence, to be appointed as the Interim Director of Transportation effective October 19, 2022 through November 30, 2022. Professional certificate as a School District Business Leader. \$500 per day.
- 4.1.4 Nathanael Scott, to be appointed as a one-year Social Studies Teacher at the High School effective November 14, 2022 through June 23, 2023. COVID-19 Emergency certificate in Social Studies. Annual Salary \$39,000 (pro-rated).

4.2 Resignations

- 4.2.1 Samantha Spagnola, to resign as a long-term substitute teacher at Oliver Middle School effective October 28, 2022 pending Board approval as a probationary Elementary Teacher at Hill School.

4.3 Substitutes

- 4.3.1 Eric Neace, Contracted Building Substitute, \$135 per day
- 4.3.2 Kathleen Rhyde
- 4.3.3 Tess Pettit
- 4.3.4 Dawn Curtis

4.4 Teacher Immersion Fellowship Program Participants

- 4.4.1 None

4.5 Leaves of Absence

- 4.5.1 None

4.6 Other

- 4.6.1 Peter Kramer, Mental Health Chair (PreK -5), (split w/ Day), \$1188.5 (prorated \$1004.26).
- 4.6.2 Jeanmary Day, Mental Health Chair (PreK -5), (split w/ Kramer), \$1188.5 (prorated \$1004.26).
- 4.6.3 Heidi Squillante, to be appointed as AIS Substitute Sunrise Math Teachers at Hill School effective October 3, 2022 through June 9, 2023, at a rate of \$53.00 per hour.
- 4.6.4 Anthony Benson, Student Council Advisor, Level B – Step 1 \$2,048 (prorated \$1822.72) Retroactive to October 4, 2022.
- 4.6.5 Kristin McAdoo, Baking Club Advisor, Level L – Step 1 \$ 501 (prorated \$423.39).
- 4.6.6 Marlea Bahantka, extra teaching assignment (0.2), \$13,709.
- 4.6.7 Krista Monroe, extra teaching assignment (0.2), \$16,189.
- 4.6.8 Keishla Santiago Madera, extra teaching assignment (0.2), \$6,591.

- 4.6.9 Creation of a (0.3 FTE) Health (FACS) position.
- 4.6.10 – 4.6.11 The following staff to be appointed for the Sunrise Fitness Program at Hill School effective October 31, 2022 at a rate of \$53.00 per hour.
- 4.6.10 Erin Reed
- 4.6.11 Thomas Rispoli

CLASSIFIED

4.7 Appointments

- 4.7.1 Timothy Mendez, to be appointed as a probationary Bus Driver in the Transportation Department effective October 19, 2022. Rate is set at \$20.50 per hour. Probationary period begins on October 19, 2022 and ends on October 18, 2023.
- 4.7.2 Mary Ann Kramer, to be appointed as a probationary Bus Driver in the Transportation Department effective October 19, 2022. Rate is set at \$20.50 per hour. Probationary period begins on October 19, 2022 and ends on October 18, 2023.
- 4.7.3 Lou Ellen Carroll, to be appointed as a probationary Bus Attendant in the Transportation Department effective October 19, 2022. Rate is set at \$14.50 per hour. Probationary period begins on October 19, 2022 and ends on October 18, 2023.
- 4.7.4 Doreen Burnside, to be appointed as a probationary Cleaner at Ginther and Barclay Schools effective October 19, 2022. Rate is set at \$15.81 per hour. Probationary period begins on October 19, 2022 and ends on January 18, 2023.
- 4.7.5 Catherine Cook, to be appointed as a probationary Bus Driver in the Transportation Department effective October 19, 2022. Rate is set at \$22.50 per hour. Probationary period begins on October 19, 2022 and ends on October 18, 2023.

4.8 Resignations

- 4.8.1 Jessica Farewell, Food Service Helper, Hill School, resigning effective October 13, 2022.
- 4.8.2 Kevin Fleth, Teacher Aide, High School, resigning effective October 28, 2022.

4.9 Substitutes

- 4.9.1 Myles Sherman, Student Lifeguard
- 4.9.2 Lauren Tokash, Food Service Helper, pending fingerprint clearance

4.10 Volunteers

- 4.10.1 Lia Alonzo
- 4.10.2 Elizabeth Altieri
- 4.10.3 Nicole Armstrong
- 4.10.4 Kaitlyn Avery
- 4.10.5 Gary Barber
- 4.10.6 Casey Berg
- 4.10.7 Daniel Brockway
- 4.10.8 Amanda Casarez
- 4.10.9 Stephen Dawley
- 4.10.10 Lauren Deats
- 4.10.11 Christina DeCarolis
- 4.10.12 Marie Drennan
- 4.10.13 Lisa Forrest
- 4.10.14 Katelyn Geil
- 4.10.15 Phyllis Kalpin
- 4.10.16 Skyler Landgraff
- 4.10.17 Linda Lewis
- 4.10.18 Erica Mayes
- 4.10.19 Janice Mayes
- 4.10.20 David Miller
- 4.10.21 Kristopher Oaks

- 4.10.22 Meghan Pearce
- 4.10.23 Abigail Schauman
- 4.10.24 Erin Schmeer
- 4.10.25 Meghan Simms

4.11 College Participants

- 4.11.1 Nevaeh Wilson, Student Teaching, (Maria Rota)

4.12 Leaves of Absence

- 4.12.1 Vicki Callerami, School Aide/Cafeteria Monitor, effective September 15, 2022 through the anticipated return date of October 24, 2022.

4.13 Other

- 4.13.1 – 4.13.2 The following staff have been appointed to the Sports Study Hall at the Oliver Middle School (at their current regular hourly rate) for the 2022-2023 school year.
- 4.13.1 Annalee Dalheim (change from regular to sub)
- 4.13.2 Catherine Raleigh (change from sub to regular)
- 4.13.3 – 4.13.4 The following staff have been appointed as Teacher Aides for Unified Bowling (at their current regular hourly rate) effective October 18, 2022 for the 2022-2023 school year.
- 4.13.3 Sara Kaypak
- 4.13.4 Shannon Caton

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance
 - Ms. Reichhart provided an update on the audit which was completed and submitted to the state on time with no issues. The audit committee will meet on Oct. 19 to review the audit and it will be placed on an upcoming Board agenda.
- 5.2 Mr. Howlett moved, seconded by Mr. Turbeville, RESOLVED, that the Board of Education approve the Financial Statements of Extraclassroom Activity Funds for the Hill School, Oliver Middle School and High School for June, July, and August 2022. The motion carried 6-0.
- 5.3 Mr. Turbeville moved, seconded by Mr. Howlett, RESOLVED, that the Board of Education approve the Treasurer’s Report for the months of June, July, and August 2022, as submitted and prepared by District Treasurer, Jill Reichhart. The motion carried 6-0.
- 5.4 Ms. Robertson moved, seconded by Mr. Howlett, RESOLVED, that the Board of Education approve the Financial Report for the month of July and August 2022, as submitted and prepared by District Treasurer, Jill Reichhart. The motion carried 6-0.
- 5.5 Mr. Turbeville moved, seconded by Mr. Howlett, RESOLVED, that the Board of Education approve decreasing the Employee Benefit Accrued Liability Reserve Fund by \$33,030.46 for the 2021-22 fiscal year. The motion carried 6-0.

6. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business
 - Mr. Winkley shared the District held its first district-wide safety meeting last week, for the 2022-23 school year. The insurance representative who attended the meeting shared he was impressed with the topics and how efficiently the committee runs. Mr. Winkley gave kudos to Mr. Phillips and Ms. Clarke for gathering information for the committee.
 - Mr. Winkley shared that NYS Homeland Security and Emergency Services processed a payment to reimburse the District for purchasing plastic shields for student desks during the pandemic.

7. Human Resources

- 7.1 Verbal – Jerilee DiLalla, Assistant Superintendent for Human Resources
 - None

8. Report of the Superintendent of Schools

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools

- Mr. Bruno shared the Innovation Board Subcommittee met last week. There was one presentation and a discussion on the process, which will be refined and sent to the committee and then to the Board.
- Mr. Bruno provided an update from his Chief School Administrators' meeting where the April 2024 Solar Eclipse was discussed. The eclipse is expected to draw hundreds of thousands of people to the area (Hilton) and will continue to be monitored in the event changes need to be made to the school day.
- Mr. Bruno shared he attended the BEST foundation meeting and the committee approved funding for students who can't afford to attend the American History Trip. Additionally, the foundation approved funding for OMS to have a space where clothing is available for students in need – as an outcome from Rachel's Challenge.
- Mr. Bruno shared he attended a meeting with Monroe County Legislator Jackie Smith, Senator Rob Ortt, town and village officials, and Monroe County Health Services staff to discuss services that may be lacking on the westside.
- Mr. Bruno provided an update from the Oct. 11 Monroe County Traffic Safety Board. He shared that the intersection of routes 19 and 31 to the area near Wendy's is a hot spot for bike/pedestrian accidents. The Board is also discussing adding stop arm cameras to buses.

9. Board Operations

- 9.1 2021-22 Board of Education Meeting Schedule
- 9.2 2022-23 Budget Development Calendar
- 9.3 2021-22 MCSBA Calendar

10. Old Business

- None

11. Other Items of Business

- None

12. Round Table

- Board members thanked everyone for Board of Education Recognition Week.
- Ms. Robertson shared she would like to visit the schools again this year.
- Mr. Lewis shared it was great to see everyone at the Board dinner and gave kudos to our Food Service Department.
- Mr. Turbeville shared he attended several soccer away games and everyone is doing a great job.
- Mr. Harradine shared we have strong musicians, and it was a nice parade with high school band all decked out in uniforms. He reminded the Board that the high school play is coming up.
- Ms. Carbone thanked Mr. Lewis for the reminder about voting delegates for the New York State School Board Association's Annual Meeting. She attended the virtual meeting and reported the voting process was respectful and professional.

13. Adjournment

- 13.1 Mr. Howlett moved, seconded by Mr. Turbeville, RESOLVED the Board of Education adjourned the meeting at 6:54 p.m. to enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. The motion carried 6-0.

Mr. Lewis moved, seconded by Ms. Robertson, the Board entered into executive session at 6:54 p.m. The motion carried 6-0.

Mr. Howlett moved, seconded by Mr. Lewis, the Board adjourned executive session and entered into regular session at 7:31 p.m. The motion carried 6-0.

14. Adjournment

14.1 Mr. Howlett moved, seconded by Mr. Turbeville, the Board adjourned the meeting at 7:31 p.m.
The motion carried 6-0.

Prepared by:



Debra S. Moyer, District Clerk

11/2/22

Date