



Brockport Central School District

40 Allen Street, Brockport, New York 14420-2296

Mission Statement

We engage and empower each student to achieve excellence as a learner and citizen.

Board Members

Terry Ann Carbone (2024)

Jeffrey Harradine (2027)

David Howlett (2025)

Daniel Legault (2026)

Robert Lewis (2023)

Kathy Robertson (2024)

Michael Turbeville (2023)

October 4, 2022

6 p.m.

District Board Room



Brockport Central School District

40 Allen Street, Brockport, New York 14420-2296

We, the Board of Education, promise to:

- Put students first
- Set clear goals and focus on task at hand
- Be respectful
- Recognize and value differences
- Engage in honest communication
- Honor and maintain confidentiality
- Speak with one voice
- Work hard and have fun

October 4, 2022

Regular Board Meeting Agenda 6 p.m.

District Board Room

Call to Order
Pledge to the Flag
Fire Exits

Motion to Approve the Order of the Agenda

Approval of Minutes

- September 20, 2022 – Regular Board Meeting Minutes

Board Presentations:

- Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction will present on the following supplemental resources: *Ender's Game*, by Orson Scott Card; and *The Crossover*, by Kwame Alexander.

Communications – Public Comments:

Members of the audience wishing to speak must sign in no later than 5:55 p.m. A period of time, not to exceed 30 minutes, is set aside at regular meetings of the board for the purpose of hearing comments from interested individuals. Board of Education members will not engage in conversation or answer questions during this portion of the meeting.

- Each speaker is allowed up to five (5) minutes to present his/her remarks.
- Speakers must not give or defer their time slot to another person.
- All remarks must be addressed to the President of the Board, or the presiding officer. Please ensure remarks are respectful and dignified. Public comments must not single any individuals out by using names or identifiable information.

Board Reports:

Committee	Last Meeting	Next Meeting	Committee Member(s)
BOCES Board	September 21, 2022 6 p.m.	October 19, 2022 6 p.m.	Mr. Gerald Maar (BCSD Liaison)
MCSBA Information Exchange	September 14, 2022 Noon	October 12, 2022 Noon	Member Robertson
MCSBA Board Leadership	September 7, 2022	November 2, 2022	President Carbone



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Meeting	5:45 p.m.	5:45 p.m.	Vice President Harradine
MCSBA Labor Relations Committee	September 21, 2022 Noon	October 19, 2022 Noon	Member Turbeville Superintendent Bruno
MCSBA Legislative Committee	September 7, 2022 Noon	October 5, 2022 Noon	President Carbone
MCSBA Executive Committee	April 27, 2022 5:45 p.m.	October 5, 2022 5:45 p.m.	President Carbone Superintendent Bruno
Diversity, Equity, and Inclusion (DEI) Committee	May 4, 2022 4 p.m.	TBD	President Carbone Vice President Harradine Member Robertson Superintendent Bruno

1. New Business

None

2. Policy Development

- 2.1 2210 Committees of the Board – first reading
- 2.2 5690 Exposure Control Program – first reading
- 2.3 5691 Communicable Diseases – first reading
- 2.4 5710 Transportation Program – first reading
- 2.5 5720 School Bus Scheduling and Routing/Pick-up And Drop-Off (Remove) – first reading
- 2.6 5730 Transportation of Students – first reading
- 2.7 5740 Use of Buses by Community Groups – first reading
- 2.8 5750 School Bus Safety Program – first reading
- 2.9 5760 School Bus Maintenance/Bus Replacement Plan (Remove) – first reading
- 2.10 5770 School Bus Idling – first reading
- 2.11 5780 Qualification of Bus Drivers – first reading

3. Instructional Planning & Services

- 3.1 Verbal – Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction
- 3.2 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction
- 3.3 Approval of CSE Recommendations (3.3.1-3.3.6)
 - 3.3.1 On September 15, 16, 21, 26, 2022, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.2 On September 22, 2022, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
 - 3.3.3 On September 8, 14, 21, and 22, 2022, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.4 On September 16, 20, and 26, 2022, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.5 On September 12, 19, 20, and 21, 2022, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.6 On September 14, 16, 19, 20, and 27, 2022, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

4. Personnel

CERTIFIED

4.1 Appointments

- 4.1.1 None



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4.2 Resignations

4.2.1 None

4.3 Substitutes

4.3.1 Christina Miller-Lesniak

4.3.2 Haley Thompson

4.3.3 Melissa Campbell

4.3.4 Nicholas Franco

4.3.5 Margaret Wilmshurst

4.3.6 Donald Voorheis

4.4 Teacher Immersion Fellowship Program Participants

4.4.1 Matthew Campagna

4.4.2 Veronica Dailey

4.4.3 Anna Roggow-Kim

4.4.4 Benjamin Shapiro

4.5 Leaves of Absence

4.5.1 None

4.6 Other

4.6.1 – 4.6.13 The following staff to be appointed as AIS Sunrise Math Teachers at Hill School effective October 3, 2022 through June 9, 2023, at a rate of \$53.00 per hour.

4.6.1 Melissa Norment

4.6.2 Amy Stoker

4.6.3 Sharon Shannon

4.6.4 Corey Johnson

4.6.5 Anne Oechsle

4.6.6 Jenna Murgillo

4.6.7 Melinda Drisdorn

4.6.8 Kelly Kinslow

4.6.9 Shelby Cintron

4.6.10 Lisa Byrne-Emmerson

4.6.11 Karen Bourg

4.6.12 Jill Corner

4.6.13 Annie Parker

4.6.14 – 4.6.17 The following staff to be appointed as AIS Substitute Sunrise Math Teachers at Hill School effective October 3, 2022 through June 9, 2023, at a rate of \$53.00 per hour.

4.6.14 Nancy Postilli

4.6.15 Justin Jackson

4.6.16 Rebecca Rossier

4.6.17 Michelle Purcell

4.6.18 **UPDATE** Amy Nesbitt, Modified Girls Volleyball Coach, Level G -Off Step 2, ~~\$2062~~ **\$2884**.

4.6.19 Joseph Innes, Varsity Baseball Coach, Level C- Step 4, \$4174

4.6.20 Makenzie Parkhurst, Board Game Club Advisor, Level 1- Step 1, \$501

4.6.21 Byron Rockow, Chess Nuts Advisor, Level K – Step 1, \$715

4.6.22 Kerry Gant, Unified Basketball Coach, (Split Position), Level G – Step 4, \$1118.50

4.6.23 Rebecca Rossier, Unified Basketball Coach, (Split Position), Level G – Step 4, \$1118.50

4.6.24 Heather Noni, Mentor Teacher, \$1000

4.6.25 Krista Monroe, Mentor Teacher, \$1000

4.6.26 Michelle Dear, Mentor Teacher, \$1000

4.6.27 Elaine Farrand, Mentor Teacher, \$1000



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- 4.6.28 Amy Dunn, Mentor Teacher, \$400
- 4.6.29 Elizabeth Groot, Mentor Teacher, \$1000
- 4.6.30 Stephen Fiorino, Mentor Teacher, \$200
- 4.6.31 John Akers, Subject Area Leader- Social Studies, \$2377 (prorated \$2139)
- 4.6.32 Michael Pincelli, Administrator Mentor, \$1200

CLASSIFIED

4.7 Appointments

- 4.7.1 William Hesse, to be appointed as a probationary Food Service Helper at the High School effective October 5, 2022. Rate is set at \$14.50 per hour. Probationary period begins on October 5, 2022 and ends on October 4, 2023. (Pending fingerprint clearance)
- 4.7.2 Carrie Brice, to be appointed as a probationary Food Service Helper at the High School effective October 5, 2022. Rate is set at \$14.50 per hour. Probationary period begins on October 5, 2022 and ends on October 4, 2023.
- 4.7.3 Tara Trenholm, to be appointed as a probationary School Aide/Cafeteria Monitor at the High School, effective October 5, 2022. Rate is set at \$14.50 per hour. Probationary period begins on October 5, 2022 and ends on October 4, 2023. (Pending fingerprint clearance)

4.8 Resignations

- 4.8.1 Carrie Franklin, Teacher Aide, Oliver Middle School, resigning effective October 11, 2022.
- 4.8.2 Gerald Graf, Teacher Aide, Oliver Middle School, resigning effective December 31, 2022.

4.9 Substitutes

- 4.9.1 Gerald Graf, Teacher Aide
- 4.9.2 Alyssa Buie, Bus Attendant, training for CDL
- 4.9.3 Colleen Privitera, School Aide
- 4.9.4 Jennifer Breslawski, Bus Attendant
- 4.9.5 Elizabeth Douglas, Bus Attendant, training for CDL
- 4.9.6 Peggy D'Angiolillo, Bus Attendant, pending fingerprint clearance

4.10 Volunteers

- 4.10.1 Courtney Grant
- 4.10.2 Susan Romano

4.11 College Participants

- 4.11.1 Seth Karpenko, Field Experience, (Michael Kiesow)
- 4.11.2 Brooklyn Sullivan, Field Experience, (Pre K Teachers)

4.12 Leaves of Absence

- 4.12.1 Stephen Blank, Cleaner, effective August 30, 2022 through September 19, 2022.

4.13 Other

- 4.13.1 Jennifer Sawyer, change from Senior Student Behavioral Assistant to Student Behavioral Assistant, effective October 9, 2022.

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance

6. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business
- 6.2 Approval of removing excess equipment from inventory.



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7. Human Resources

7.1 Verbal – Jerilee DiLalla, Assistant Superintendent for Human Resources

8. Report of the Superintendent of Schools

8.1 Verbal – Sean C. Bruno, Superintendent of Schools

9. Board Operations

9.1 2022-23 Board of Education Meeting Schedule

9.2 2023-24 Budget Development Calendar

9.3 2022-23 MCSBA Calendar

10. Old Business

None

11. Other Items of Business

None

12. Round Table

13. Adjournment

**Next Board of Education Meeting:
Tuesday, October 18, 2022, at 6 p.m., District Board Room**

PRESENTATIONS TO THE BOARD



COMMUNICATIONS



1.0 NEW BUSINESS



2.0 POLICY



Adoption Date: 7/19/1994, Revised: 6/20/2000; 05/09/2015; 5/2/17; 2/25/20; 6/15/21

2000 - INTERNAL OPERATIONS
BOARD OF EDUCATION COMMITTEES
2210 COMMITTEES OF THE BOARD

The Board of Education ~~and~~ or the President may establish committees for the purpose of undertaking a specific task in connection with Board activity. These committees, however, cannot make ~~legal~~ decisions for the entire Board.

At the request of the Board, the President shall appoint and charge temporary committees consisting of fewer than a quorum of the full membership for special purposes. These committees shall be discharged on the completion of their assignment. The President shall be an ex-officio member of such committees. The Board recognizes that it may be necessary from time to time to authorize advisory committees for the purpose of enlisting opinions and counsel of the general public. Such committees shall be appointed by the Board. The Board has the right to accept, reject or modify all or any part of a committee recommendation.

Standing Committees

The following will be annually appointed as standing committees:

1. Advocacy
2. Audit
3. Brockport's Best
4. Budget
5. Policy
6. Instructional
- ~~6.7. Innovation~~

Policy References:

Education Law Section 1708
Board Visitation 2360

Policy Cross References:

» [5572 - Audit Committee](#)

Adoption Date: 7/19/1994, Revised: 6/20/2000

5000 - NON-INSTRUCTIONAL/BUSINESS OPERATIONS
NON-INSTRUCTIONAL OPERATIONS
5690 EXPOSURE CONTROL PROGRAM

The Brockport Central School District shall establish an exposure control program designed to prevent and control exposure to bloodborne pathogens. According to the New York State Department of Labor's Division of Safety and Health and OSHA standards, the program shall consist of:

- a) Guidelines for maintaining a safe, healthy school environment to be followed by staff and students alike.
- b) Written standard operating procedures for blood/body fluid clean-up.
- c) Appropriate staff education/training.
- d) Evaluation of training objectives.
- e) Documentation of training and any incident of exposure to blood/body fluids.
- f) A program of medical management to prevent or reduce the risk of pathogens, specifically hepatitis B and HIV.
- g) Written procedures for the disposal of medical waste.
- h) Provision of protective materials and equipment for all employees who perform job-related tasks involving exposure or potential exposure to blood, body fluids or tissues.

Policy References:

Occupational Safety and Health Administration (OSHA)
29 Code of Federal Regulations (CFR) 1910.10:30

Adoption Date: 7/19/1994, Revised: 6/20/2000; 9/5/06

5000 - NON-INSTRUCTIONAL/BUSINESS OPERATIONS
NON-INSTRUCTIONAL OPERATIONS

5691 COMMUNICABLE DISEASES

Whenever, upon investigation and evaluation by the ~~director of school health services~~ District Physician or other health professionals acting upon direction or referral of the ~~director~~ District Physician, a student ~~in the public schools of the Brockport Central School District~~ shows symptoms of any communicable or infectious disease reportable under the public health law that imposes a significant risk of infection of others in the school, ~~he/she/they~~ shall be excluded from ~~the~~ school and sent home immediately, in a safe and proper conveyance. The ~~director of school health services~~ District Physician shall immediately notify a local public health agency of any disease reportable under the public health law.

Following absence on account of illness or from unknown cause, the District Physician ~~director of school health~~ services may examine each student returning to a school without a certificate from a local public health officer, a duly licensed physician, physician assistant, or nurse practitioner.

The District Physician ~~director of school health services~~, or other health professionals acting upon direction or referral of the ~~director~~ District Physician, may make evaluations of teachers and any other school employees, school buildings and premises as, in their discretion, they may deem necessary to protect the health of the students and staff.

Regulations and procedures will be developed for dealing with communicable diseases in ways that protect the health of both students and staff while minimizing the disruption of the education process.

HIV is not regarded as a communicable disease under New York State Law.

Policy References:

Education Law Section 906

8 New York Code of Rules and Regulations (NYCRR) Section 136.3(h) and 136.3(i)

Policy Cross References:

» [7560 - STUDENTS WITH HUMAN IMMUNODEFICIENCY VIRUS \(HIV\) RELATED ILLNESS](#)

Adoption Date: 7/19/1994, Revised: 6/20/2000

5000 - NON-INSTRUCTIONAL/BUSINESS OPERATIONS
TRANSPORTATION
5710 TRANSPORTATION PROGRAM

It is the intent of the Board of Education to comply with ~~the letter and spirit of~~ the New York State Education Law, ~~with~~ the regulations of the Department of Motor Vehicles and of the Department of Transportation and ~~with~~ the Commissioner of Education's regulations and decisions pertinent to student transportation, ~~and~~ ~~it~~ these shall govern any questions not covered by specific declaration of policy herein.

The Board ~~of Education~~ recognizes and assumes the responsibility for all aspects of the transportation of children where ~~in~~ the health and safety of students are involved, ~~for the Board of Education has a legal obligation to safeguard the welfare of bus-riding children. This implies that the Board is responsible for the safety of children transported and further implies that educational programs will not suffer as a result of transportation or lack of it.~~

Student transportation is a major function of our educational process. It requires special attention so that the greatest benefit will accrue to the ~~School~~ District from the dollars expended. The following ~~are to serve as a shall~~ guide ~~in~~ the management of the student transportation program ~~at the Broekport Central School District.~~

- a) To furnish transportation to those students whose disabilities or distance from the school make the service essential.
- b) To provide the safest possible transportation.
- c) To operate the transportation program efficiently and economically.
- d) To adapt transportation to the requirements of the instructional program.
- e) To maintain conditions on the buses which are conducive to the best interest of the students.
- f) To promote a public understanding of the entire transportation program, including safety, adequacy, efficiency, and standards of service.
- g) To comply with all state laws, regulations, and mandates.
- ~~h) To establish and review, at least once a year, the pickup and discharge points which are safest.~~

The purposes of the transportation program are to transport students to and from school, to transport them for extracurricular activities, to transport them on field trips, and to transport those requiring special services.

Policy References:

Education Law Sections 3602(7) and 3635 et seq.

Adoption Date: 7/19/1994, Revised: 6/20/2000

~~5000—NON-INSTRUCTIONAL/BUSINESS OPERATIONS
TRANSPORTATION~~

~~5720 SCHOOL BUS SCHEDULING AND ROUTING/PICK-UP AND DROP-OFF~~

~~It shall be the policy of the Board of Education to require that all students living in the School District availing themselves of District transportation under existing regulations must ride on their regularly scheduled route which may be defined as home or designated bus stop to school attended except under certain conditions such as a physician's recommendation, special education students on work blocks, students with disabilities when recommended by school authorities, or as required by a student's IEP, or upon an emergency in the judgment of the principal.~~

~~**Policy References:**~~

~~Education Law Sections 3620-3628 and 3635-3636~~

Adoption Date: 7/19/1994, Revised: 6/20/2000; 1/20/04, 3/21/06

5000 - NON-INSTRUCTIONAL/BUSINESS OPERATIONS
TRANSPORTATION
5730 TRANSPORTATION OF STUDENTS

Requests for Transportation to and from Non-Public Schools

The parent or person in parental relation of a parochial or private school child residing in the Brockport Central School District who desires that the child be transported to a parochial or private school outside of the ~~School~~ District during the next school year should submit a written request to the Board of Education no later than April 1 of the preceding year, or within thirty ~~(30)~~ days of moving into the District. No late request of a parent or person in parental relation shall be denied where a reasonable explanation is provided for the delay.

Transportation of Students with Disabilities

Students with disabilities (a physical or mental impairment that substantially limits one or more of the major life activities of the student, whether of a temporary or permanent nature) in the District shall be transported up to fifty ~~(50)~~ miles (one way) from their home to the appropriate special service or program, unless the Commissioner certifies that no appropriate nonresidential special service or program is available within fifty ~~(50)~~ miles. The Commissioner may then establish transportation arrangements.

Student Information

Any mode of transportation used on a regular basis to transport students with a disability on a regularly scheduled route shall, upon written consent of the parent or person in parental relation, have maintained on such mode of transportation the following information about each student being transported:

- a) Student's name;
- b) Nature of the student's disability;
- c) Name of the student's parent, ~~guardian or person in a position of loco parentis~~ or (person in parental relation) and one or more telephone numbers where such person can be reached in an emergency; and ~~or~~
- d) Name and telephone number of any other person designated by such parent, guardian or person in a position of loco parentis as a person who can be contacted in an emergency.

~~This~~Such information shall be used ~~solely for the purpose of contacting such~~ only to contact the student's parent, person in a parental relation, ~~guardian, person in a position of loco parentis~~, or designee in the event of an emergency involving the student, shall be kept in a manner which retains the privacy of the student, and shall not be accessible to any person other than the driver or a teacher acting in a supervisory capacity. In the event that the driver or teacher is incapacitated, such information may be accessed by any emergency service provider for such purpose.

~~Such~~This information shall be updated as needed, but at least once each school year and shall be destroyed if parental consent is revoked, the student no longer attends such school, or the disability no longer exists.

~~Herein the term "disability" shall mean a physical or mental impairment that substantially limits one or more of the major life activities of the student, whether of a temporary or permanent nature.~~

~~Fire Extinguishers~~

~~-~~

~~School buses manufactured on or after January 1, 1990 not fueled with other than diesel fuel and used to transport three (3) or more students who use wheelchairs or other assistive mobility devices or with a total capacity of more than eight (8) passengers and used to transport such students shall be equipped with an automatic engine fire extinguishing system.~~

~~School buses manufactured on or after September 1, 2007 fueled with diesel fuel and used to transport three (3) or more students who use wheelchairs or other assistive mobility devices or with a total capacity of more than eight (8) passengers used to transport such students shall be equipped with an automatic engine fire extinguishing system.~~

~~The purchase of automatic engine fire extinguishing systems for school buses used to transport such students shall be deemed a proper school ~~d~~District expense.~~

Transportation of Non-Resident Students

Non-resident families must provide their own transportation.

Transportation to School Sponsored Events

Where the District has provided transportation to students enrolled in the District to a school-sponsored field trip, extracurricular activity or any other similar event, it shall provide transportation back to either the point of departure or to the appropriate school in the District unless the parent or legal guardian of a student participating in such event has provided the District with written notice, consistent with District policy, authorizing an alternative form of return transportation for such student or unless intervening circumstances make such transportation impractical. In cases where intervening circumstances make transportation of a student back to the point of departure or to the appropriate school in the District impractical, a representative of the ~~School~~District shall remain with the student until such student's parent or legal guardian has been contacted and informed of the intervening circumstances which make such transportation impractical; and the student has been delivered to his/her parent or legal guardian.

Transportation in Personal Vehicles

Personal cars of teachers and staff shall not be used to transport students except in the event of extenuating circumstances and authorized by the administration.

Policy References:

Education Law Sections 1604, 1709, 1804, 1903, 1950, 2503, 2554, 2590-e, 3621(15), 3623-a(2c), 3635, 4401(4), 4404 and 4405

Vehicle and Traffic Law Section 375(20)(1) and 375(21-i)

Policy Cross References:

» [7132 - EDUCATION OF HOMELESS CHILDREN AND YOUTH](#)

Adoption Date: 7/1/1965, Revised: 7/19/1994; 6/20/00

5000 - NON-INSTRUCTIONAL/BUSINESS OPERATIONS
TRANSPORTATION
5740 USE OF BUSES BY COMMUNITY GROUPS

Upon formal application to and approval by the Board of Education, buses may be rented to:

- ~~(a)~~ a municipal corporation;
- (b) any senior citizen center recognized and funded by the Office for the Aging;
- ~~(c)~~ any not-for-profit organization serving those with disabilities; or
- ~~(d)~~ any not-for-profit organization which provides recreational youth services or neighborhood recreation centers. Such rentals can be made only for times when vehicles are not needed for student transport and must be made for a consideration acceptable to the Board.

Policy References:

Education Law Section 1501-b

Adoption Date: 7/19/1994, Revised: 7/29/1997; 3/21/00; 6/20/00, 12/20/11

5000 - NON-INSTRUCTIONAL/BUSINESS OPERATIONS
TRANSPORTATION
5750 SCHOOL BUS SAFETY PROGRAM

The safe transportation of students to and from school is of primary concern in the administration of the school bus program. All state laws and regulations pertaining to the safe use of school buses shall be observed by drivers, students and school personnel.

~~To assure the safety and security of students boarding or exiting school buses on school property, it shall be unlawful for a driver of a vehicle to pass a stopped school bus when the red bus signal is in operation.~~

Use of Cell Phones and Portable Electronic Devices Prohibited

Use of portable electronic devices by a school bus driver at times the vehicle is in operation ~~on the roadway~~ poses a ~~potential~~ safety risk. All school bus drivers are prohibited from using portable electronic devices while the bus is in operation and students are on the bus.

Personal cell phones are to be placed in the "off" position when in the possession of the school bus driver while the bus is in operation. Cell phones may be used in case of emergency.

The following terms are defined as:

a) "Portable electronic device" shall mean any mobile telephone (hand held or "hands free"), personal digital assistant (PDA), portable device with mobile data access, laptop computer, pager, broadband personal communication device, two-way messaging device, electronic game, ~~or~~ portable computing device, or any other device when used to input, write, send, receive, or read text for present or future communication.

b) "Using" shall mean holding a portable electronic device while viewing, taking or transmitting images, playing games, or for the purpose of present or future communication: performing a command or request to access a world wide web page, composing, sending, reading, viewing, accessing, browsing,

transmitting, saving or retrieving e-mail, text messages, or other electronic data.

c) "In operation" shall mean that the bus engine is running, whether the bus is in motion or not.

Safety Rules and Inspections

The Director of Transportation ~~Transportation Supervisor~~, in cooperation with the principals, has the responsibility of developing and publishing safety rules to be followed by drivers and passengers, including rules of student conduct. In order to ensure maximum safety to those riding school buses, it is necessary that students and drivers cooperate in this effort. There is no substitute for training to develop safe habits in pedestrian and vehicular traffic.

All buses and other vehicles owned and operated by the ~~School~~ Brockport Central School District will have frequent safety inspections, and will be serviced regularly. The head mechanic will maintain a comprehensive record of all maintenance performed on each vehicle.

Every bus driver is required to report promptly any school bus accident involving death, injury, or property damage. All accidents, regardless of damage involved, must be reported at once to the head mechanic.

Seat Belt Use

~~The Brockport Central School District believes that s~~Seat belts on school buses provide an important safety benefit to student passengers. Students will receive school bus seat belt use training during school bus safety drills.

All those riding buses equipped with seat belts, including but not limited to bus drivers, students, teachers, and chaperones, shall wear their seat belts at all times except when boarding or exiting the bus. School bus monitors shall also wear seat belts when they do not need to be out of their seats for student management. At no time shall seat belts be released before the bus has come to a complete stop. Failure to comply with this seat belt use policy shall result in student or employee disciplinary action. Volunteers riding buses who do not comply will lose their privileges of riding District vehicles.

Policy References:

Education Law Section 3623
8 New York Code of Rules and Regulations (NYCRR)
Section 156.3
Vehicle and Traffic Law Sections 509-a(7),
509-1(1-b), and 1174

Policy Cross References:

» [6153 - DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS AND SAFETY-SENSITIVE EMPLOYEES](#)
» [8212 - FIRE DRILLS, BOMB THREATS AND BUS EMERGENCY DRILLS](#)

~~Adoption Date: 4/26/1978, Revised: 7/19/1994; 6/20/00~~

~~5000 – NON-INSTRUCTIONAL/BUSINESS OPERATIONS
TRANSPORTATION
5760 SCHOOL BUS MAINTENANCE/BUS REPLACEMENT PLAN~~

~~In an effort to stabilize the yearly replacement of school buses and to embark on a regularly scheduled bus replacement program, the Board of Education endorses the following policy.~~

~~Each year, 10% of the bus fleet (rounded to nearest whole number) should be replaced. This plan would mean an approximate replacement of the bus fleet every ten years.~~

~~This policy allows the Board to stabilize the expenditure for bus bond anticipation notes in the yearly budget. The exceptions to this policy would be:~~

- ~~a) Additional buses needed for growth and;~~
- ~~b) The effects of inflation on future bond anticipation notes.~~

Adoption Date: 5/17/2005

5000 - NON-INSTRUCTIONAL/BUSINESS OPERATIONS
TRANSPORTATION
5770 SCHOOL BUS IDLING

The Board of Education recognizes the need to promote the health and safety of Brockport Central School District students and staff and to protect the environment from harmful emissions found in bus exhaust. ~~The District will ensure that e~~Each driver of a school bus or other vehicle owned, leased, or contracted for by the District shall turn off the engine of the bus or vehicle while waiting for passengers to load or off load on school grounds, or while the vehicle is parked or standing on school grounds or in front of or adjacent to any school. ~~Rather than waiting for all buses to arrive before loading or unloading, individual buses will be promptly loaded and unloaded to minimize idling.~~

Exceptions

Unless otherwise required by state or local law, the idling of a school bus or vehicle engine may be permitted to the extent necessary to achieve the following purposes:

- a) For mechanical work; or
- b) To maintain an appropriate temperature for passenger comfort and/or safety; or

c) In emergency evacuations and/or where necessary to operate wheelchair lifts.

Private Vendor Transportation Contracts

All contracts for pupil transportation services between the District and a private vendor will include a provision requiring the vendor's compliance with the provisions of reducing idling in accordance with Commissioner's regulations.

~~, in particular diesel exhaust, by eliminating the unnecessary idling of all school buses on school property including all schools within the District or at any school or school-related activities to which District students are transported. For purposes of this policy, an "idling school bus" shall mean a school bus that is parked or stopped at a school or other location and has its engine running. *This policy applies to the operation of every District owned and/or contracted school bus.* The District shall strive to eliminate all unnecessary idling of school buses such that idling time is minimized in all aspects of school bus operation.~~

~~In accordance with the Rules and Regulations of the New York State Department of Environmental Conservation (DEC), excessive idling of certain vehicles is illegal in New York State. State regulations provide in part that buses exceeding 8,500 pounds and designed primarily for transporting persons or properties (i.e., a "heavy duty vehicle") shall not idle for more than five (5) consecutive minutes when not in motion unless otherwise authorized by the regulations. Significantly, the state regulations apply to a heavy duty vehicle whether or not powered by a diesel or non-diesel fueled engine.~~

~~Further, the five (5) consecutive minute limitation on idling applies to buses whether owned, operated or leased; or to one who owns, leases or occupies land and has the actual or apparent dominion or control over the operation of the bus present on such land.~~

Exceptions

~~Exceptions to the five (5) consecutive minute limitation on idling of school buses will be as enumerated in state regulations and include, but are not limited to, the following:~~

~~a) The bus is forced to remain motionless because of the traffic conditions over which the driver has no control; and~~

~~b) **DOT requires the passenger section to be capable of being maintained at** fifty (50) degrees Fahrenheit when the outside temperature is less than fifty (50) degrees or an interior temperature of seventy (70) degrees Fahrenheit when the temperature outside is more than eighty (80) degrees.~~

~~c) (17 NYCRR 720.41-1a) "Heaters shall be provided capable of maintaining an inside temperature of at least 50 degrees F when the outside air is at the average minimum temperature (25 degrees) for that area." NOTE: There is no DOT requirement that the bus already be at 50 degrees before the first student is picked up in the morning.~~

~~d) Auxiliary function such as wheelchair lifts IF the operation requires the engine to continue running.~~

~~e) When operation of the vehicle is required for maintenance, including necessary pre-trip safety inspections.~~

Publication of District Policy/Bus Driver Training

~~This policy shall be posted at the Transportation Department and bus garage; and the Director of Transportation shall provide training to District bus drivers/transportation personnel on the District's idling reduction program and other practices for environmentally friendly bus operations to reduce school bus emissions and minimize exposure to bus exhaust. Appropriate signage shall be posted at each school to remind drivers and school staff of the policy.~~

~~Also, as may be applicable, the District shall ensure that each vendor/contract bus company receives a copy of the District policy regarding idling of school buses and shall provide any educational materials, regulations and/or procedures developed by the District with regard to meeting training requirements of the District's idling reduction program. The vendor/contract bus company shall sign for receipt of all of the above documents at the beginning of each school year and shall provide training for all currently employed bus drivers/transportation personnel. The vendor/contract bus company must also ensure that newly hired bus drivers, upon employment, are informed of the District policy and provided appropriate training regarding the idling of school buses.~~

~~The provisions of this policy shall be incorporated by reference in all transportation contracts and agreements.~~

~~The District shall otherwise publish its School Bus Idling Policy at its discretion which may include publication in the local newspaper and/or annual District calendar.~~

~~Sanctions for Violation of District Policy~~

~~District employed bus drivers as well as other District employees who are known to have engaged in prohibited behavior with regard to excessive idling of school buses are subject to disciplinary action pursuant to the applicable collective bargaining agreement, as well as the sanctions provided for in law and/or regulations.~~

~~Any significant violations by vendors/contract bus companies of District policy and/or regulations regarding excessive idling of school buses shall result in revocation of their contract for the transportation of District students; and they may be subject to sanctions provided for in law and/or regulations.~~

~~The District will monitor and enforce compliance with this policy; and any person may report incidents of noncompliance by contacting the Director of Transportation.~~

Policy References:

State Regulations: 6 New York Code of Rules and Regulations (NYCRR) Subpart 217-3

NYC Regulations: New York City Administrative Code Section 24-163

Adoption Date: 2/10/2009

5000 - NON-INSTRUCTIONAL/BUSINESS OPERATIONS
TRANSPORTATION
5780 QUALIFICATIONS OF BUS DRIVERS

A person shall be qualified to operate a bus only if ~~such that~~ person:

- a) Is at least twenty-one ~~(21)~~ years of age;
- b) Has been issued ~~a currently valid operator's or commercial~~ an appropriate driver's license which is valid for the operation of a bus in New York State;
- c) Has passed the annual bus driver physical examination administered pursuant to Regulations of the Commissioner of Education and the Commissioner of Motor Vehicles. In no case shall the interval between physical examinations exceed a thirteen-month ~~(13)~~ period;
- d) Is not disqualified to drive a motor vehicle under ~~Vehicle and Traffic Law Sections 509-e and 509-ee and any other provisions of Article 19-A~~ any provision of law or regulation;
- e) Has on file at least three ~~(3)~~ statements from three ~~(3)~~ different persons who are not related by either blood or marriage to the driver/applicant pertaining to the moral character and to the reliability of such driver/applicant;
- f) Has completed, or is scheduled to complete, required New York State Education Department safety programs ~~as required by law~~;
- g) Is in compliance with federal law and regulations, as well as District policy and/or regulations, as it pertains to meeting the standards governing alcohol and controlled substance testing of bus drivers if and when applicable;
- h) Has taken and passed a physical performance test approved by the Commissioner of Education at least once every two ~~(2)~~ years and/or following ~~an absence from service~~ a period of being unavailable for service for ~~of sixty (60)~~ or more consecutive days from his/her scheduled work duties. In no case will the interval between physical performance tests exceed ~~twenty-five~~ 25 months; and
- i) Is in compliance with all other laws and regulations for operating a school bus, including licensing and training requirements.

Special Requirements For New Bus Drivers

Before employing a new bus driver, the Superintendent or their his/her designee shall:

~~Before a vendor/contract bus company employs a new bus driver, the Superintendent or his/her designee shall be entitled to:~~

- a) Require such person to pass a physical examination within four ~~(4)~~ weeks prior to the beginning of service;
- b) Obtain a driving record from the appropriate agency in every state in which the person resided, worked, and ~~or~~ held a driver's license or learner's permit during the preceding three ~~(3)~~ years;
- c) Investigate the person's employment record during the preceding three ~~(3)~~ years;
- d) Require such person to submit to the mandated fingerprinting procedures/criminal history background check;
- e) Request the Department of Motor Vehicles to initiate a driving record abstract check; and
- f) Require that newly hired bus drivers take and pass the physical performance test, as mandated by Commissioner's Regulations, before they transport students.

Occasional Drivers

Under Commissioner's Regulations, an occasional driver is defined as a certified teacher employed by a school district or Board of Cooperative Educational Services (BOCES) ~~who is not primarily employed as a whose employment does not include serving as either a regular or substitute~~ school bus driver or substitute bus driver ~~on either a full time or part time basis~~. Occasional drivers used for other than regular routes are not required to fulfill the training required for regular school bus drivers.

Policy References:

Omnibus Transportation Employee Testing Act of 1991, (Public Law 102-143)

49 United States Code (USC) Section 521(b)

~~49 Code of Federal Regulations (CFR) Parts 40, 382, 391, 392 and 395~~

Education Law Section 3624

Vehicle and Traffic Law Sections ~~509-c, 509-cc and~~ Article 19-A

8 New York Code of Rules and Regulations (NYCRR) Section 156.3

15 New York Code of Rules and Regulations (NYCRR) Part 6 and § 3.2

NOTE: Refer also to Policy #5741 -- Drug and Alcohol Testing For School Bus Drivers and Other Safety-Sensitive Employees

3.0 INSTRUCTION PLANNING AND SERVICES



TO: Sean Bruno

FROM: Lynn Carragher, Paulette Reddick, and Betsy Fitzpatrick

RE: Placements for Students with Disabilities

DATE: September 30, 2022

For October 4, 2022, Board of Education Meeting

- 3.3.1 On September 15, 16, 21, 26, 2022, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.2 On September 22, 2022, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
- 3.3.3 On September 8, 14, 21, and 22, 2022, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.4 On September 16, 20, and 26, 2022, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.5 On September 12, 19, 20, and 21, 2022, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.6 On September 14, 16, 19, 20, and 27, 2022, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

We are forwarding this document to you for your information.

CMA Date	CMA BOE Date	CMA Committee	CMA Reason	CR Recommended School	ID	Grade	CR Decision/Status	CR Disability
09/15/2022	10/04/2022	SubCSE	Requested Review	Norman Howard School	560059	08	Classified	Learning Disability
09/16/2022	10/04/2022	SubCSE	Amendment - Agreement No Meeting	BOCES II Program MS/HS	212177	12+	Classified	Autism
09/21/2022	10/04/2022	SubCSE	Requested Review	Student is Parentally Placed in a Nonpublic School	210516	06	Classified PP Within District Dual Enrollment	Speech or Language Impairment
09/21/2022	10/04/2022	SubCSE	Requested Review	Student is Parentally Placed in a Nonpublic School	210515	08	Classified PP Within District Dual Enrollment	Speech or Language Impairment
09/26/2022	10/04/2022	SubCSE	Amendment - Agreement No Meeting	BOCES II Program Elementary	559813	02	Classified	Other Health Impairment
09/22/2022	10/04/2022	CPSE	Initial Eligibility Determination Meeting	PS Itinerant Services Only	560659	PS	Classified PS	PS Student with a Disability
09/08/2022	10/04/2022	SubCSE	Amendment - Agreement No Meeting	Barclay	560669	Kdg.	Classified	Autism
09/14/2022	10/04/2022	SubCSE	Amendment - Agreement No Meeting	Barclay	211816	02	Classified	Learning Disability
09/21/2022	10/04/2022	SubCSE	Requested Review	Barclay	560796	03	Classified	Learning Disability
09/22/2022	10/04/2022	SubCSE	Requested Review	Barclay	560816	02	Classified	Speech or Language Impairment
9/16/2022	10/04/2022	SubCSE	Amendment - Agreement No Meeting	Hill	210962	05	Classified	Other Health Impairment
09/20/2022	10/04/2022	SubCSE	Amendment - Agreement No Meeting	Hill	999416	05	Classified	Speech or Language Impairment
09/26/2022	10/04/2022	SubCSE	Amendment - Agreement No Meeting	Hill	212627	05	Classified	Autism
09/12/2022	10/04/2022	SubCSE	Transfer Student - Agreement No Meeting	OMS	211988	06	Classified	Learning Disability
09/19/2022	10/04/2022	SubCSE	Amendment - Agreement No Meeting	OMS	210390	06	Classified	Other Health Impairment
09/20/2022	10/04/2022	SubCSE	Amendment - Agreement No Meeting	OMS	210388	06	Classified	Autism
09/21/2022	10/04/2022	SubCSE	Amendment - Agreement No Meeting	OMS	559957	06	Classified No Services	Speech or Language Impairment
09/14/2022	10/04/2022	SubCSE	Amendment - Agreement No Meeting	BHS	211470	09	Classified	Learning Disability
09/16/2022	10/04/2022	SubCSE	Amendment - Agreement No Meeting	BHS	998509	12	Classified	Other Health Impairment
09/16/2022	10/04/2022	SubCSE	Amendment - Agreement No Meeting	BHS	998509	12	Classified	Other Health Impairment
09/19/2022	10/04/2022	SubCSE	Amendment - Agreement No Meeting	BHS	997303	11	Classified	Learning Disability
09/19/2022	10/04/2022	SubCSE	Amendment - Agreement No Meeting	BHS	559519	11	Classified	Learning Disability

CMA Date	CMA BOE Date	CMA Committee	CMA Reason	CR Recommended School	ID	Grade	CR Decision/Status	CR Disability
09/20/2022	10/04/2022	SubCSE	Amendment - Agreement No Meeting	BHS	560559	09	Classified	Other Health Impairment
09/27/2022	10/04/2022	SubCSE	Amendment - Agreement No Meeting	BHS	998619	09	Classified	Learning Disability

4.0 CERTIFIED PERSONNEL



BROCKPORT CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING

October 4, 2022

PERSONNEL AGENDA – CERTIFIED

Office of the Superintendent of Schools
Board Meeting of October 4, 2022

Sean C. Bruno
Superintendent of Schools

Jerilee DiLalla
Assistant Superintendent for Human Resources

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approved action on the following Certified Personnel:

4.1 Appointments

4.1.1 None

4.2 Resignations

4.2.1 None

4.3 Substitutes

- 4.3.1 Christina Miller-Lesniak
- 4.3.2 Haley Thompson
- 4.3.3 Melissa Campbell
- 4.3.4 Nicholas Franco
- 4.3.5 Margaret Wilmshurst
- 4.3.6 Donald Voorheis

4.4 Teacher Immersion Fellowship Program Participants

- 4.4.1 Matthew Campagna
- 4.4.2 Veronica Dailey
- 4.4.3 Anna Roggow-Kim
- 4.4.4 Benjamin Shapiro

4.5 Leaves of Absence

4.5.1 None

4.6 Other

4.6.1 – 4.6.13 The following staff to be appointed as AIS Sunrise Math Teachers at Hill School effective October 3, 2022 through June 9, 2023, at a rate of \$53.00 per hour.

- 4.6.1 Melissa Norment
- 4.6.2 Amy Stoker
- 4.6.3 Sharon Shannon
- 4.6.4 Corey Johnson
- 4.6.5 Anne Oechsle
- 4.6.6 Jenna Murgillo
- 4.6.7 Melinda Drisdorn
- 4.6.8 Kelly Kinslow
- 4.6.9 Shelby Cintron
- 4.6.10 Lisa Byrne-Emmerson
- 4.6.11 Karen Bourg
- 4.6.12 Jill Corner
- 4.6.13 Annie Parker

- 4.6.14 – 4.6.17 The following staff to be appointed as AIS Substitute Sunrise Math Teachers at Hill School effective October 3, 2022 through June 9, 2023, at a rate of \$53.00 per hour.
- 4.6.14 Nancy Postilli
 - 4.6.15 Justin Jackson
 - 4.6.16 Rebecca Rossier
 - 4.6.17 Michelle Purcell
 - 4.6.18 **UPDATE** Amy Nesbitt, Modified Girls Volleyball Coach, Level G -Off Step 2, ~~\$2062~~ **\$2884**.
 - 4.6.19 Joseph Innes, Varsity Baseball Coach, Level C- Step 4, \$4174
 - 4.6.20 Makenzie Parkhurst, Board Game Club Advisor, Level 1- Step 1, \$501
 - 4.6.21 Byron Rockow, Chess Nuts Advisor, Level K – Step 1, \$715
 - 4.6.22 Kerry Gant, Unified Basketball Coach, (Split Position), Level G – Step 4, \$1118.50
 - 4.6.23 Rebecca Rossier, Unified Basketball Coach, (Split Position), Level G – Step 4, \$1118.50
 - 4.6.24 Heather Noni, Mentor Teacher, \$1000
 - 4.6.25 Krista Monroe, Mentor Teacher, \$1000
 - 4.6.26 Michelle Dear, Mentor Teacher, \$1000
 - 4.6.27 Elaine Farrand, Mentor Teacher, \$1000
 - 4.6.28 Amy Dunn, Mentor Teacher, \$400
 - 4.6.29 Elizabeth Groot, Mentor Teacher, \$1000
 - 4.6.30 Stephen Fiorino, Mentor Teacher, \$200
 - 4.6.31 John Akers, Subject Area Leader- Social Studies, \$2377 (prorated \$2139)
 - 4.6.32 Michael Pincelli, Administrator Mentor, \$1200
- .

4.0 CLASSIFIED PERSONNEL



BROCKPORT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
OCTOBER 4, 2022

PERSONNEL AGENDA – CLASSIFIED

Office of the Superintendent of Schools
Board Meeting of October 4, 2022

Sean C. Bruno
Superintendent of Schools

Jerilee DiLalla
Assistant Superintendent for Human Resources

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approves action on the following **Classified, Exempt, Substitute, Volunteer, and College Participant** positions:

4.7 Appointments

- 4.7.1 William Hesse, to be appointed as a probationary Food Service Helper at the High School effective October 5, 2022. Rate is set at \$14.50 per hour. Probationary period begins on October 5, 2022 and ends on October 4, 2023. (Pending fingerprint clearance)
- 4.7.2 Carrie Brice, to be appointed as a probationary Food Service Helper at the High School effective October 5, 2022. Rate is set at \$14.50 per hour. Probationary period begins on October 5, 2022 and ends on October 4, 2023.
- 4.7.3 Tara Trenholm, to be appointed as a probationary School Aide/Cafeteria Monitor at the High School, effective October 5, 2022. Rate is set at \$14.50 per hour. Probationary period begins on October 5, 2022 and ends on October 4, 2023. (Pending fingerprint clearance)

4.8 Resignations

- 4.8.1 Carrie Franklin, Teacher Aide, Oliver Middle School, resigning effective October 11, 2022.
- 4.8.2 Gerald Graf, Teacher Aide, Oliver Middle School, resigning effective December 31, 2022.

4.9 Substitutes

- 4.9.1 Gerald Graf, Teacher Aide
- 4.9.2 Alyssa Buie, Bus Attendant, training for CDL
- 4.9.3 Colleen Privitera, School Aide
- 4.9.4 Jennifer Breslawski, Bus Attendant
- 4.9.5 Elizabeth Douglas, Bus Attendant, training for CDL
- 4.9.6 Peggy D'Angiolillo, Bus Attendant, pending fingerprint clearance

4.10 Volunteers

- 4.10.1 Courtney Grant
- 4.10.2 Susan Romano

4.11 College Participants

- 4.11.1 Seth Karpenko, Field Experience, (Michael Kiesow)
- 4.11.2 Brooklyn Sullivan, Field Experience, (Pre K Teachers)

4.12 Leaves of Absence

- 4.12.1 Stephen Blank, Cleaner, effective August 30, 2022 through September 19, 2022.

4.13 Other

- 4.13.1 Jennifer Sawyer, change from Senior Student Behavioral Assistant to Student Behavioral Assistant, effective October 9, 2022.

5.0 FINANCIAL



6.0 PHYSICAL PLANT



Sean C. Bruno
Superintendent

Darrin Winkley
Assistant Superintendent for Business

SUBJECT: Excess Equipment

WHEREAS, the District wishes to remove the following equipment from inventory and dispose of it.

- 1 - CEPACS Electric Club Car
- 1 - Kubota Utility Cart
- 1 – 2013 Ford F250 Pickup Truck

Our intention is to sell to the highest bidder or dispose of as trash.

Recommendation: Motion bySeconded by.....

RESOLVED, that the Board of Education hereby authorizes the District Clerk to dispose of the above equipment and to remove reference of these items from the inventory.

7.0 HUMAN RESOURCES



8.0 SUPERINTENDENT REPORT



9.0 BOARD OPERATIONS





BROCKPORT CENTRAL SCHOOL
Brockport, NY 14420-2296

Board of Education
2022-2023 Meeting Schedule

Day	Date	Time/Location/Notes
Tuesday	July 12, 2022*	Reorganization Meeting 5 p.m. - District Office Board Room
Tuesday	July 19, 2022*	5 p.m. - District Office Board Room
Tuesday	August 2, 2022*	5 p.m. - District Office Board Room
Tuesday	August 16, 2022*	5 p.m. - District Office Board Room
Tuesday	September 6, 2022	6 p.m. - District Office Board Room
Tuesday	September 20, 2022	6 p.m. - District Office Board Room
Tuesday	October 4, 2022	6 p.m. - District Office Board Room
Tuesday	October 18, 2022	6 p.m. - District Office Board Room
Tuesday	November 1, 2022	6 p.m. - District Office Board Room
Tuesday	November 15, 2022	6 p.m. - District Office Board Room
Tuesday	December 6, 2022	6 p.m. - District Office Board Room
Tuesday	December 20, 2022	6 p.m. - District Office Board Room
Tuesday	January 3, 2023	6 p.m. - District Office Board Room
Tuesday	January 17, 2023	6 p.m. - District Office Board Room
Tuesday	February 7, 2023	6 p.m. - District Office Board Room
Monday	March 7, 2023	6 p.m. - District Office Board Room
Tuesday	March 28, 2023*	6 p.m. - District Office Board Room
Tuesday	April 18, 2023	6 p.m. - District Office Board Room
Tuesday	May 2, 2023	5:30 p.m. Budget Public Hearing 6 p.m. Board Meeting Hill School Cafetorium
Tuesday	May 16, 2023*	7 p.m. - District Office Board Room (Budget Vote)
Tuesday	June 6, 2023	6 p.m. - Hill School Cafetorium
Tuesday	June 20, 2023	6 p.m. - Hill School Cafetorium

Regular meetings are typically held on the first and third Tuesday at 6 p.m.. Exceptions are marked with an asterisk ().*

Note: Meetings are subject to change. Updated information will be posted on the District's website at www.bcs1.org.

Board of Education Approved: May 3, 2022

**BROCKPORT CENTRAL SCHOOL
BUDGET DEVELOPMENT CALENDAR
2023-2024 BUDGET**

Date	Activity
September 6, 2022	Regular Board Meeting
September 14, 2022	BUDGET COMMITTEE MEETING
September 20, 2022	Regular Board Meeting
October – November	Meet with principals, review budget calendar, review forms, publish guidelines, parameters, and procedures – District-wide budget forms and guidelines are distributed.
October 4, 2022	Regular Board Meeting
October 12, 2022	BUDGET COMMITTEE MEETING
October 18, 2022	Regular Board Meeting
November 1, 2022	Regular Board Meeting
November 9, 2022	BUDGET COMMITTEE MEETING
November 15, 2022	Regular Board Meeting
December 6, 2022	Regular Board Meeting
December 14, 2022	BUDGET COMMITTEE MEETING
December 20, 2022	Regular Board Meeting
January 3, 2023	Regular Board Meeting
January 11, 2023	BUDGET COMMITTEE MEETING
January 17, 2023	Regular Board Meeting
January 25, 2023	BUDGET COMMITTEE MEETING
February 7, 2023	Regular Board Meeting – (Draft budget)
February 15, 2023	BUDGET COMMITTEE MEETING
March 1, 2023	BUDGET COMMITTEE MEETING
March 7, 2023	Regular Board Meeting – (presentation of proposed 2023-2024 budget)
March 22, 2023	BUDGET COMMITTEE MEETING (IF NEEDED)
March 28, 2023	Regular Board Meeting – (adopt 2023-2024 budget & publish first budget legal notice)
April 12, 2023	BUDGET COMMITTEE MEETING
April 17, 2023	Last day to file nominating petition for Board candidates
April 18, 2023	Regular Board Meeting
May 2, 2023	Regular Board Meeting – Budget Hearing at 5:30 p.m.
May 10, 2023	BUDGET COMMITTEE MEETING
May 16, 2023	Budget Vote and Election – 6:00 a.m. – 9:00 p.m.
June 6, 2023	Regular Board Meeting
June 14, 2023	BUDGET COMMITTEE MEETING
June 20, 2023	Regular Board Meeting

**Budget Committee Meetings held in the District Board Room
8:45 – 11:00am**



MCSBA 2022 - 2023 CALENDAR

JULY 2022			
	4	MON	Holiday (Office Closed) Independence Day
	14	THUR	NYSSBA Summer Law Conference, Hilton Garden Inn
*	26	TUES-8:00 am	Half Day District Clerk's Conference
AUGUST 2022			
*	10	WED-Noon	Steering Committee
SEPTEMBER 2022			
	5	MON	Holiday (Office Closed) Labor Day
*	7	WED-Noon	Legislative Committee Meeting
	7	WED-5:45pm	Board Leadership Meeting (Eastside Location)
*	14	WED	Information Exchange Committee
	18-20	SUN-TUES	NYSCOSS, Saratoga Springs, NY
*	21	WED-Noon	Labor Relations Committee Meeting
*	22	THUR-8:00am	MCSBA Fall Law Conference
	23	FRI	NYSSBA Board Officer's Academy, Rochester
OCTOBER 2022			
*	5	WED-Noon	Legislative Committee Meeting
	5	WED-5:45pm	Executive Committee Meeting
	6	THURS	NYSSBA District Clerk Workshop
	10	MON	Holiday (Office Closed) Indigenous Peoples' Day
*	12	WED-Noon	Information Exchange Committee Meeting
*	15	SAT-7:30am	MCSBA Finance Conference
	17-21	MON-FRI	Board Member Recognition Week
*	19	WED-Noon	Labor Relations Committee Meeting
	27-29	THURS-SAT	NYSSBA Convention - Syracuse
NOVEMBER 2022			
*	2	WED-Noon	Legislative Committee Meeting
*	2	WED-4:00PM	Association Social Hour for All MCSBA Members
*	2	WED-5:45 pm	Board Leadership Meeting (Westside Location)
	6	SUN	Daylight Savings Time
*	9	WED-Noon	Information Exchange Committee Meeting
	9	WED -4:00pm	Steering Committee Meeting - ZOOM
	11	FRI	Holiday (Office Closed) Veterans Day
*	16	WED-Noon	Labor Relations Committee Meeting
*	17	THUR-8:30am	District Clerks Conference
	24-25	THUR-FRI	Holiday (Office Closed) Thanksgiving
*	30	WED-Noon	Legislative Committee Meeting
	30	WED-5:45pm	Executive Committee Meeting
DECEMBER 2022			
	5	MON	MCSBA One Day Advocacy Trip to Albany
	22-23	THURS-FRI	Holiday (Office Closed) Christmas
	30	FRI	Holiday (Office Closed) New Year's

JANUARY 2023			
	2	MON	Holiday (Office Closed) New Year's
*	4	WED-Noon	Legislative Committee Meeting
*	11	WED-Noon	Information Exchange Committee Meeting
	16	MON	Holiday (Office Closed) Martin Luther King
*	18	WED-Noon	Labor Relations Committee Meeting
*	25	WED-Noon	Steering Committee Meeting

FEBRUARY 2023			
*	1	WED - Noon	Legislative Committee Meeting
*	4	SAT-9:00 am	MCSBA Legislative Breakfast
*	8	WED-Noon	Information Exchange Committee Meeting
*	15	WED-Noon	Labor Relations Committee Meeting
	15	Wed-5:45pm	Executive Committee Meeting
	20	MON	Holiday (Office Closed) President's Day
	20-24	MON-FRI	Winter Recess

MARCH 2023			
*	1	WED-Noon	Legislative Committee Meeting
	1	WED-5:45pm	Board Leadership Meeting (Eastside Location)
	6-7	MON-TUES	MCSBA Albany 2-day Advocacy Trip
	12	SUN	Daylight Savings Time
*	15	WED-Noon	Information Exchange Committee
*	22	WED-Noon	Labor Relations Committee Meeting
*	25	SAT	Prospective Candidate Seminar
*	29	WED-Noon	Steering Committee Meeting

APRIL 2023			
	2-4	SAT-MON	NSBA Annual Conference, Orlando, FL
	7	FRI	Holiday (Office Closed) Good Friday
	3-7	MON-FRI	Spring Break
*	12	WED-Noon	Legislative Committee Meeting
	12	WED	Monroe 2-Orleans BOCES Annual Meeting
	13	THURS	Monroe One BOCES Annual Meeting
*	19	WED-Noon	Information Exchange Committee Meeting
*	26	WED-Noon	Labor Relations Committee Meeting
	26	WED- 5:45pm	Executive Committee Meeting
*	27	THUR-8:00am	MCSBA Spring Law Conference

MAY 2023			
*	3	WED-Noon	Legislative Committee Meeting
*	2	WED-4:00PM	Association Social Hour for All MCSBA Members
*	3	WED -5:45pm	Board Leadership Meeting (Westside Location)
	16	TUES	BUDGET VOTE
	24	WED	MCSBA Annual Meeting
	29	MON	Holiday (Office Closed) Memorial Day

JUNE 2023			
*	10	SAT-7:30am	New Board Member Training

* Meeting held at the DoubleTree Inn, 1111 Jefferson Rd., Rochester 14623, (475-1510)



10 OLD BUSINESS



11 OTHER ITEMS OF BUSINESS



12 EXECUTIVE SESSION



13 ADJOURNMENT

