

**BROCKPORT CENTRAL SCHOOL
BOARD OF EDUCATION
February 1, 2022**

These are the minutes of the Regular Board Meeting held on February 1, 2022. The meeting was called to order at 6:01 p.m. by President Carbone.

The following Board Members were in attendance:

Terry Ann Carbone, President
Jeffrey Harradine, Vice President
David Howlett, Board Member
Daniel Legault, Board Member
Robert Lewis, Board Member
Kathy Robertson, Board Member
Michael Turbeville, Board Member

Also present were:

Sean Bruno, Superintendent of Schools
Jerilee DiLalla, Assistant Superintendent for Human Resources
Rachel Kluth, Ed.D. Assistant to the Superintendent for Secondary Instruction
Jill Reichhart, Treasurer and Finance Director
Darrin Winkley, Assistant Superintendent for Business
Deb Moyer, District Clerk
Chris Drazan
Tammy Bubb

Excused:

Lynn Carragher, Assistant to the Superintendent for Inclusive Education

A moment of silence was observed for our colleague and friend, Lisa Marcera who passed away last month. Lisa was a dedicated employee for over 15 years. She served in our food service department, as a teacher aide and a bus attendant before becoming a bus driver several years ago. She is greatly missed.

ORDER OF THE AGENDA

Mr. Turbeville moved, seconded by Ms. Robertson, the Board of Education approved the order of the agenda with the addition of hand carries 4.3.6 and 4.7.1. The motion carried 7-0.

MINUTES

Mr. Lewis moved, seconded by Mr. Legault, the Board of Education approved the January 18, 2022 Regular Board Meeting minutes. The motion carried 7-0.

BOARD PRESENTATIONS

None

COMMUNICATION – PUBLIC COMMENT

- Chris Drazan thanked the Board for doing what they do. He discussed COVID-19 protocol and interest in having PCR tests available on campus for families.
- Tammy Bubb expressed thanks for keeping schools open and would like to see advocacy regarding COVID-19 mandates.

BOARD REPORTS

- Mr. Lewis attended the MCSBA Labor Relations Committee Zoom meeting on January 19 regarding the SuperEval tool.

- Mr. Harradine reported that the DEI committee is continuing to move forward and finding footing. He shared February 2 is the next meeting and a representative from Foodlink will be speaking to address the socioeconomic part of diversity.

1. New Business

- 1.1 Mr. Harradine moved, seconded by Ms. Robertson, RESOLVED that Gerald Maar, residing at 7590 Fourth Section Rd., Brockport, NY 14420 in the Brockport Central School District is hereby nominated as a candidate on the Monroe 2-Orleans BOCES Board for a three-year term of office to begin July 1, 2022 and end on June 30, 2025. The motion carried 7-0.

2. Policy Development

The Board of Education reviewed first reading of policies 2.1-2.9.

- 2.1 5110 Budget Planning and Development
- 2.2 5120 School District Budget Hearing
- 2.3 5130 Budget Adoption
- 2.4 5140 Administration of the Budget
- 2.5 5150 Contingency Budget
- 2.6 5210 Revenues
- 2.7 5220 District Investments
- 2.8 5230 Acceptance of Gifts, Grants and Bequests to the School District
- 2.9 5235 Sunshine Account (remove policy)

3. Instructional Planning & Services

- 3.1 Verbal – Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction
- Dr. Kluth shared that Foodlink is an active participant with the pop-up pantry to help the community. The National Honor Society would like to help enhance the pop-up pantry and local food shelf. Mr. Benzan organized a meeting with Foodlink and Brockport Food Shelf to discuss opportunities in the community and how we could partner to assist students and the community in creating a stable brick and mortar pantry for families grades K-12. The BEST Foundation has donated to the group. Ms. Carbone commented she is happy to hear poverty is a high priority in diversity conversations.
- 3.2 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction.
- None (Ms. Carragher excused)
- 3.3 Mr. Howlett moved, seconded by Ms. Robertson, the Board approved Consent Items (CSE) 3.3.1-3.3.8. The motion carried 7-0.
- 3.3.1 On December 1, and 2, 2021, the District Committee on Special Education reviewed students and made recommendations for placement.
 - 3.3.2 On November 22, 29, December 3, 6, 10 and 13, 2021, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.3 On November 23, 29, and December 7, 2021, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
 - 3.3.4 On November 18, 22, December 2 and 6, 2021, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.5 On December 3, 2021, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.6 On November 29, December 8, 9, and 13, 2021, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.7 On November 19, December 3, and 18, 2021, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.8 On December 3, 2021, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

4. Personnel

Mr. Howlett moved, seconded by Mr. Turbeville, the Board approved Personnel 4.1-4.13 (including hand carries 4.3.6 and 4.7.1). The motion carried 7-0.

CERTIFIED

4.1 Appointments

- 4.1.1 **UPDATE** Sara Wolcott, to be appointed as a long term substitute English Teacher at the high school effective August 31, 2021 through ~~February 9, 2022~~ **March 31, 2022**. Initial certificates in English language arts grades 7-12 and English language arts extension grades 5-6. Annual salary rate of \$37,100 (prorated ~~\$20,811~~ **\$26,429**).
- 4.1.2 Shannon Patricelli, to be appointed as a long term substitute Elementary Teacher at the middle school effective February 2, 2022 through June 30, 2022. Initial certificates in Childhood Education grades 1-6 and Students with Disabilities grades 1-6. Annual salary rate of \$38,900 (prorated \$19,255).
- 4.1.3 Theresa Cacciola, to be appointed as a part time (0.2 FTE) district wide physical therapist effective February 2, 2022. Annual salary rate of \$ 45, 979 (prorated \$4,551).
- 4.1.4 Lauren Ferrimani-Smith, to be appointed as a social worker at the high school effective February 14, 2022. (pending finger print clearance). Anticipated provisional certificate as a school social worker. Probationary period February 14, 2022 through February 13, 2026. This expiration date is tentative and conditional only. In order to be eligible for tenure the employee must meet all requirements of Education Law and corresponding regulations. Annual salary rate \$54,344. (prorated \$23,367).

4.2 Resignations

- 4.2.1 Maria Shea, Special Education Teacher at the high school, to resign for the purpose of retirement effective June 30, 2022.
- 4.2.2 Shawn Halquist, Music Teacher at the high school, to resign for the purpose of retirement effective June 30, 2022.

4.3 Substitutes

- 4.3.1 Courtney Crandall
- 4.3.2 Chelsea Finnerty, Contracted Building Substitute, terminated effective January 25, 2022.
- 4.3.3 Cassidy Mullins
- 4.3.4 Cara Gopen, pending fingerprint clearance
- 4.3.5 Jonah Seiler
- 4.3.6 (Hand Carry) Bridget Harvey, Contracted Building Substitute (\$130/day)

4.4 Teacher Immersion Fellowship Program Participants

- 4.4.1 Ryan Billington
- 4.4.2 Allison Damuth
- 4.4.3 Angela De Gennaro
- 4.4.4 Hannah Dills
- 4.4.5 Abigail Hull
- 4.4.6 Sydney Horschel
- 4.4.7 Hannah True

4.5 Leaves of Absence

- 4.5.1 None

4.6 Other

- 4.6.1 Yvonne Casale, extra teaching assignment, (0.1 FTE), effective February 2, 2022 through June 30, 2022, \$ 3,751.
- 4.6.2 Hugo Herrera, Varsity Girls Soccer Coach, Level C Step 8, \$ 3897.

CLASSIFIED**4.7 Appointments**

- 4.7.1 Amanda Bly-Parmeale, to be appointed as a probationary Teacher Aide at Hill School effective February 2, 2022. Rate is set at \$14.00 per hour. Probationary period begins on February 2, 2022 and ends on February 1, 2023.
(Hand Carry) ~~Amanda Bly Parmeale, to be appointed as a probationary Teacher Aide at Hill School effective February 2, 2022. Rate is set at \$14.00 per hour. Probationary period begins on February 2, 2022 and ends on February 1, 2023. **RESCINDED ACCEPTANCE.**~~
- 4.7.2 Kaylee Pilon, to be appointed as a probationary Teacher Aide at Oliver Middle School effective February 2, 2022. Rate is set at \$14.00 per hour. Probationary period begins on February 2, 2022 and ends on February 1, 2023. (Pending fingerprint clearance.)
- 4.7.3 Kailey McPhee, to be appointed as a probationary Teacher Aide at Oliver Middle School effective February 2, 2022. Rate is set at \$14.00 per hour. Probationary period begins on February 2, 2022 and ends on February 1, 2023.

4.8 Resignations

- 4.8.1 Paula DeMarco, Teacher Aide, Barclay School, resigning for the purpose of retirement effective March 31, 2022.
- 4.8.2 Laura Alhart, Food Service Helper, High School, resigned effective January 28, 2022.

4.9 Substitutes

- 4.9.1 Paula DeMarco, Teacher Aide
- 4.9.2 Crystal Morici, Teacher Aide
- 4.9.3 Donald Litolff, Bus Driver
- 4.9.4 Andre Shaw, Bus Driver

4.10 Volunteers

None

4.11 College Participants

- 4.11.1 Jacob Rausch, Internship, (Todd Hagreen)
- 4.11.2 Amanda Rose, Field Experience, (John Zelent)
- 4.11.3 Kelsey Williams, Field Experience, (Pre K Teaching Staff)

4.12 Leaves of Absence

- 4.12.1 Carrie Franklin, Teacher Aide, effective February 2, 2022 through March 2, 2022.
- 4.12.2 Franklin Unger, Bus Driver, effective January 27, 2022 through the tentative date of May 25, 2022.
- 4.12.3 Carla Carson, Bus Driver, effective February 9, 2022 (PM) through the tentative date of May 8, 2022.

4.13 Other

- 4.13.1 **UPDATE** – Kerry Mallon, change from Temporary appointment to Probationary appointment as an Office Clerk III, effective December 22, 2021.

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance
- Ms. Reichhart shared information was emailed out from last week's budget subcommittee meeting where elementary and Oliver Middle School were discussed.
 - Ms. Reichhart shared that Tom Zuber from Mengel Metzger Barr, LLC came in for Audit Committee meeting and will be sending two audits to the Board for approval at the next meeting.
- 5.2 Mr. Turbeville moved, seconded by Mr. Howlett, **RESOLVED**, that the Board of Education approve the Financial Statements of Extraclassroom Activity Funds for the Hill School and High School for July 2021–December 2021, Oliver Middle School for July 2021-October 2021. The motion carried 7-0.
- 5.3 Mr. Howlett moved, seconded by Mr. Legault, **RESOLVED**, that the Board of Education approve the Treasurer's Report for the month of December 2021, as submitted and prepared by District Treasurer, Jill Reichhart. The motion carried 7-0.

- 5.4 Mr. Turbeville moved, seconded by Mr. Legault, RESOLVED, that the Board of Education approve the Financial Report for the month of December 2021, as submitted and prepared by District Treasurer, Jill Reichhart. The motion carried 7-0.

6. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business
- Mr. Winkley provided an update on the 2020 100K project—more floor work will be completed over February break at OMS. Going out to bid for 2021 which will include more flooring tile at OMS and roofing and masonry for 2022.
 - Mr. Winkley shared that we partnered with BOCES for bus driver training. Five people made both Friday and Saturday classes. We are hoping to do a couple days a week and supplement with our trainers to get new drivers on the road quicker.
 - Mr. Winkley also provided an update on Solar bid timelines and shared he will follow up on the contract.
- 6.2 Mr. Lewis moved, seconded by Ms. Robertson, WHEREAS, the District Transportation Services Bid opened on January 25, 2022, at 11 a.m. The bid was advertised in the Daily Record and three (3) companies responded. After reviewing submissions, the District awards **District Transportation Services** as follows:

Service	Company	Amount
Service 1 Bus/Driver/Attendant	Transpo Bus Services LLC dba T BS	See attached rate chart inclusive of 10% discount
Service 2 – Driver Leasing (labor only)	Comfortable Transportation LLC	\$54.45 per hour

RESOLVED, that the Board of Education approve the above companies to provide Transportation Services for Brockport Central School District. The motion carried 7-0.

7. Human Resources

- 7.1 Verbal – Jerilee DiLalla, Assistant Superintendent for Human Resources
- None

8. Report of the Superintendent of Schools

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools
- Mr. Bruno shared how far we have come and things are going as well as can be expected considering the challenges schools face.
 - Mr. Bruno thanked the Board for approving transportation services. He noted that having a little help from outside companies will help us through some of these challenges. He gave kudos to our transportation team and that we are not looking at subcontracting, just looking to fill some of the gaps. He also thanked BOCES for helping with bus driver training while our staff is on the road assisting where needed.
 - Mr. Bruno shared he will be attending the Monroe County School Boards Legislative Breakfast on Saturday as a table leader. There will be talking points to get assistance from elected officials.
 - Mr. Bruno discussed changes including new rules in place for the Return to Play protocol following COVID-19.
 - Mr. Bruno also shared there are many great things happening in the district. He attended Ski Club with Hill students Friday Night and with Oliver Middle and High School students on Saturday. He shared that we have the most polite, engaging and respectful students.

9. Board Operations

- 9.1 2021-22 Board of Education Meeting Schedule
 9.2 2022-23 Budget Development Calendar
 9.3 2021-22 MCSBA Calendar

10. Old Business

None

11. Other Items of Business

None

12. Round Table

- The Board members expressed appreciation to what everyone around the table does for our students.
- Mr. Lewis shared he attended the Portside Royals Hockey game, which was also teacher appreciation night. He said it was a lot of fun and neat that seniors invited a teacher and talked about them.
- Mr. Legault thanked executive staff and superintendent for leading the way in Monroe County and he is very proud to be on this board. Mr. Legault and the rest of the board recognized Maria Shea and Shawn Halquist and wished them well in retirement.
- Mr. Harradine shared he will be attending the OMS Musical, Moana Jr. and hopes others can make it as well. He shared that we have a nationally ranked race walker and there are many good things happening here academically, artistically, and athletically. He noted it would be nice to have more achievers recognized at Board meetings.
- Ms. Carbone shared that combining students from Brockport and Spencerport to make up the Portside Royals hockey team was one of the best decisions the Board made so we could provide opportunities for our students. She also mentioned that she will be attending the Legislative Breakfast. She thanked community members for coming to the Board meeting.

13. Executive Session

- 13.1 Mr. Howlett moved, seconded by Mr. Turbeville, the Board adjourned the regular meeting at 6:43 p.m. to enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. The motion carried 7-0.

Ms. Robertson moved, seconded by Mr. Lewis, the Board entered into executive session at 7:01 p.m. The motion carried 7-0.

Mr. Howlett moved, seconded by Mr. Turbeville, the Board adjourned executive session and entered into regular session at 7:55 p.m. The motion carried 7-0.

14. Adjournment

- 14.1 Mr. Turbeville moved, seconded by Mr. Howlett, the Board adjourned the meeting at 7:57 p.m. The motion carried 7-0.

Prepared by:


Debra S. Moyer, District Clerk

2-16-22

Date