

**BROCKPORT CENTRAL SCHOOL  
BOARD OF EDUCATION  
December 14, 2021**

These are the minutes of the Special Board Meeting held on December 14, 2021. The meeting was called to order at 8:15 p.m. by Board President Carbone.

The following Board Members were in attendance:

- Terry Ann Carbone, President
- Jeffrey Harradine, Vice President
- David Howlett, Board Member
- Robert Lewis, Board Member
- Kathy Robertson, Board Member

Also present were:

- Sean C. Bruno, Superintendent of Schools
- Jerilee DiLalla, Assistant Superintendent for Human Resources
- Darrin Winkley, Assistant Superintendent for Business
- Jill Reichhart, Treasurer and Finance Director
- Deb Moyer, District Clerk

Excused:

- Daniel Legault, Board Member
- Michael Turbeville, Board Member
- Lynn Carragher, Assistant to the Superintendent for Inclusive Education
- Rachel Kluth, Ed.D. Assistant to the Superintendent for Secondary Instruction

**ORDER OF THE AGENDA**

Mr. Howlett moved, seconded by Mr. Lewis, the Board approved the order of the agenda. The motion carried 5-0.

**MINUTES**

None

**CONSENT ITEMS**

None

**COMMUNICATION – PUBLIC COMMENT**

None

**PRESENTATION TO THE BOARD**

None

**BOARD REPORTS**

None

**1. NEW BUSINESS**

None

**2. POLICY DEVELOPMENT**

None

**3. INSTRUCTIONAL PLANNING & SERVICES**

None

**4. PERSONNEL**

Mr. Howlett moved, seconded by Ms. Robertson, the Board approved Personnel 4.1-4.13. The motion carried 5-0.

**CERTIFIED****4.1 Appointments**

None

**4.2 Resignations**

None

**4.3 Substitutes**

4.3.1 Marty America Thraves

**4.4 Teacher Immersion Fellowship Program Participants**

None

**4.5 Leaves of Absence**

None

**4.6 Other**

None

**CLASSIFIED****4.7 Appointments**

- 4.7.1 Vicki DiRoma, to be appointed as a probationary Bus Attendant at the Transportation Department retroactive to December 8, 2021. Rate is set at \$12.50 per hour. Probationary period begins on December 8, 2021 and ends on December 7, 2022.
- 4.7.2 Alona Melendez, to be appointed as a probationary School Aide/Cafeteria Monitor at the High School effective December 20, 2021. Rate is set at \$12.50 per hour. Probationary period begins on December 20, 2021 and ends on December 19, 2022. (Pending fingerprint clearance.)
- 4.7.3 Barbara Barnes, to be appointed as a probationary Head Bus Driver in the Transportation Department effective December 28, 2021. Rate is set at \$19.82 per hour. Probationary period begins on December 28, 2021 and ends on December 27, 2022.
- 4.7.4 Livia Stepanek, to be appointed as a probationary Teacher Aide at Oliver Middle School effective January 10, 2022. Rate is set at \$14.00 per hour. Probationary period begins on January 10, 2022 and ends on January 9, 2023. (Pending fingerprint clearance.)

**4.8 Resignations**

- 4.8.1 Allan Saunders, Custodian, High School, resigning for the purpose of retirement, effective January 30, 2022.

**4.9 Substitutes**

- 4.9.1 Tricia Becker, Bus Attendant (training for CDL), retroactive to November 17, 2021.

**4.10 Volunteers**

None

**4.11 College Participants**

None

**4.12 Leaves of Absence**

None

**4.13 Other**

- 4.13.1 Nicole Wissinger, Head Custodian stipend for Ginther School, effective September 30, 2021. (Annual stipend of \$600 to be prorated based on a permanent Head Custodian appointment.)
- 4.13.2 Phillip Cole, Head Custodian stipend for Barclay School, effective September 30, 2021. (Annual stipend of \$800 to be prorated based on a permanent Head Custodian appointment.)

**5. FINANCIAL**

None

**6. PHYSICAL PLANT, SAFETY & SECURITY AND SUPPORT SERVICES**

None

**7. HUMAN RESOURCES**

None

**8. REPORT OF THE SUPERINTENDENT OF SCHOOLS**

None

**9. BOARD OPERATIONS**

None

**10. OLD BUSINESS**

None

**11. OTHER ITEMS OF BUSINESS**

None

**12. ROUND TABLE**

None

**13. EXECUTIVE SESSION**

- 13.1 Mr. Howlett moved, seconded by Ms. Robertson, the Board adjourned the regular meeting at 8:17 p.m. to enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. The motion carried 5-0.


Mr. Lewis moved, seconded by Mr. Howlett, the Board entered Executive Session at 8:18 p.m.. The motion carried 5-0.

Mr. Howlett moved, seconded by Ms. Robertson, the Board adjourned Executive Session and returned to Regular Session at 8:46 p.m. The motion carried 5-0.

**14. ADJOURNMENT**

14.1 Ms. Howlett moved, seconded by Ms. Robertson, the Board adjourned at 8:47 p.m. The motion carried 5-0.

Prepared by:

  
Debra S. Moyer, District Clerk

December 22, 2021  
Date